

MINUTES
NORTHEAST OHIO REGIONAL SEWER DISTRICT
BOARD OF TRUSTEES MEETING
MARCH 21, 2013

Meeting of the Board of Trustees of the Northeast Ohio Regional Sewer District was called to order at 12:32 p.m. by Darnell Brown.

I. Roll Call

PRESENT: D. Brown
R. Sulik
J. Bacci
T. DeGeeter
S. Kelly
W. O'Malley
G. Starr

The secretary informed the President that a quorum was in attendance.

II. Approval of Minutes

MOTION – Mr. O'Malley moved and Mayor Bacci seconded that the minutes of the March 7, 2013 Board meeting be approved. Without objection, the motion carried unanimously.

III. Public Session

Executive Director Ciaccia informed the Board that no members from the public registered to speak at Public Session.

IV. Executive Director's Report

Executive Director Ciaccia moved to the first report item and he advised that the District made presentations to Moody's and Standard and Poor in which those agencies reaffirmed the District's current ratings of AA1 and AA+ status. Said ratings are one rating below the highest achievable rating of AAA. It was also determined that the District from an organizational standpoint has a "stable outlook." They highlighted the District's strong financial metrics including liquidity, ample reserves and ability to meet its debt service coverage commitments. The District's management of the organization was determined to be positive which specifically included the Board's oversight and its

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willingness to raise rates in order to fund the District's Combined Sewer Overflow Long Term Control Plan (hereinafter "CSO LTCP") consent order. Executive Director Ciaccia indicated that the District was pleased with those outcomes.

Executive Director Ciaccia advised that the weaknesses included the large size of the CSO LTCP and the commitments. The District anticipated that this would be a limiting factor. Executive Director Ciaccia noted that given its strengths, the District was able to maintain a favorable rating. The District will move forward with its bond deal early next week.

Executive Director Ciaccia moved to the next report item and he advised that he met with Mayor Jackson on Monday. Of note, Mayor Jackson appointed Paul Bender as the new director of the City of Cleveland Department of Public Utilities. Mr. Bender will replace Barry Withers. According to Executive Director Ciaccia, Mr. Bender is a water/wastewater professional and was formerly employed by Washington D.C.'s Water and Sewer Department. Mr. Bender most recently worked as a consultant with the City of Cleveland with respect to its turnaround project and was able to achieve good results in that effort.

Executive Director Ciaccia advised that he and Mayor Jackson discussed the Community Benefits resolution passed by this Board on March 7th and specifically how said resolution may be applied to the City's Memorandum of Understanding (MOU).

Executive Director Ciaccia and Mayor Jackson discussed studying integrated planning relative to the District's CSO LTCP consent order for potential repurposing in the future and possibly modifying the District's consent order in order to put more money back into the communities rather than spending it all on CSO projects. However, the District must successfully make its case that this method would produce more beneficial outcomes for the environment.

Executive Director Ciaccia and Mayor Jackson also discussed going back to a split bill. In 2008, representatives from the City of Cleveland, Division of Water (hereinafter "CWD") made a presentation to the Board proposing that the District and CWD move from separate bills to a combined bill system. The CWD's presentation included the economics and customer service impacts of a combined bill. The District and CWD have been operating with a combined bill for approximately three years. Over the course of that time, discussion ensued about how to make the bill friendlier and as a result, a pie chart was included as well as branding for each agency. Recent discussions included returning to a split bill for the reason that there may be many customers that are confused about the charges on the combined bill.

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Executive Director Ciaccia advised that he was not in favor of going back to separate bills at this time, but that he will remain open-minded. If the District's operations are not changed or enhanced, then the District will support CWD's decision so long as the changes comport with the new billing agreement entered between both agencies in January 2013. However, this case has not yet been made by the CWD.

Executive Director Ciaccia advised that on February 14, 2013, the District provided the CWD with a six page letter of questions. Mr. Bender advised that the CWD will be following up with a response and that he believes the outcomes can be beneficial to the District. Executive Director Ciaccia stated that the configuration of the separate bill worked previously and that a similar arrangement will be acceptable as long as it complies with the contractual terms.

Executive Director Ciaccia advised that the study to examine alternative mechanisms to bill customers other than consumption is nearing completion. If the study results produce alternative billing options, the District would first survey its customers to determine if those proposed methods would be acceptable.

The District and CWD entered into a five year agreement and there will be many issues that both utilities will want to revisit as it relates to the business relationship relative to the billing system. Executive Director Ciaccia proposed examining the relationship in order to determine ways in which it could be reconfigured to be more beneficial to both agencies and not harmful to the customers. Executive Director Ciaccia advised that a resolution request will be brought to the Board for consideration at the April 4th meeting for the District to begin that analysis.

Mayor Starr inquired about the number of calls the District receives regarding the Stormwater Management Program (hereinafter "SMP").

Executive Director Ciaccia reported that the CWD generally receives 40,000 calls each month from the public. Since implementation of the SMP, the CWD estimated that it receives about 100 more calls each month. Whereas the District's customer service staff, which is much smaller because it does not handle the volume of billing inquiries, receives approximately 2,000 calls each month and since the implementation of the SMP that number has increased to 3,000. Executive Director Ciaccia noted that the CWD prompts the customers to call the District for stormwater-related inquiries.

Executive Director Ciaccia explained that the District expected to receive more calls that would eventually taper off. He believed that the public outreach and the District's engagement with the communities were effective. However, the anticipated challenge will be when a large storm impacts this region and the public realizes that the District is an agency to contact.

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Ms. Kelly inquired about the District's capacity to receive phone calls.

Director of Administration and External Affairs, Constance Haqq, advised that the District has an overabundance of customer service representatives at this time and actually has the capacity to handle at least one-third more of the volume of calls being received now. Ms. Haqq noted that five temporary customer service representatives were hired in anticipation of a high volume of calls.

Executive Director Ciaccia noted that the District has a telephone answering service for rollover calls.

Mr. Brown questioned if those services are during work hours or after hours. Ms. Haqq replied that those services are for after-hour callers and that the District's intention was to maintain a 24-hour service. If the District receives an increased volume of callers, that service can also be used to handle rollover calls.

Mr. Brown stated that with respect to the operation-side of the SMP he has some concerns. There are various facilities being maintained by the municipalities which at some point will be transferred over to the District for the handling of operation and maintenance. Mr. Brown questioned as to how those engagements will occur and what steps will be taken to ensure that all affected parties are aware of the various timelines and transitions. An additional concern was how the District intends to respond to customer-related issues that occur during severe wet-weather events.

Director of Watershed Programs, Frank Greenland, stated that with respect to the communities and transference of responsibilities, the District will enter into community agreements with the intent that all parties will fully understand the responsibilities of the District and the communities with respect to stormwater-related issues. The District is currently engaged in round four of meetings with the various member communities. The District also met with Water Pollution Control to discuss the specific responsibilities the District will assume going forward.

With respect to the District's emergency response during wet-weather events, Mr. Greenland explained that the District "flow-charted" how it plans to handle the calls received including those received after hours.

Mr. Brown suggested that this information be formally presented to the Board. It is his understanding that the District intends to use contractors in emergency situations and he would like to know how those companies will be notified, which companies will be used, and if those companies will be used on a rotational basis.

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Mr. Greenland explained that in the near future operation and maintenance contracts will be presented to the Board for consideration and that may be a good time to engage in further discussion.

Ms. Haqq added that the answering service currently being used has a list of what constitutes an emergency. Those customer service representatives have received preliminary training on how to handle emergency situations. Ms. Haqq assured that the District is prepared to respond to emergencies on a 24-hour basis.

Executive Director Ciaccia moved to the next report item regarding the SMP appeal. Oral arguments are scheduled on April 29, 2013. The District will be prepared to present its counter arguments on this case.

Executive Director Ciaccia moved to the final report item and he advised that the District received its first stormwater emergency on Warner Road in Garfield Heights and he turned discussion over to Director of Engineering and Construction, Kellie Rotunno.

Ms. Rotunno referred to a photographic image of the erosion which is increasing and threatening the roadway, a regional asset. The District deployed its stormwater management consultant who has responded to the scene and will be putting together a plan to address the problem. The District's Operation and Maintenance staff closed off the curb lane in an effort to reduce the traffic flow in that area. The District will be testing its policies and procedures by responding to emergencies over the next few days. Ms. Rotunno noted that the District could have addressed this problem much sooner had it not been caught up in the SMP litigation.

This concluded Executive Director Ciaccia's report. There were no further questions from the Board.

V. Action Items

Authorization to Issue Request for Proposals (RFPs)

Resolution No. 51-13 RFPs for East 140th Street Consolidation and Relief Sewer project.

Resolution No. 52-13 RFPs for two (2) appraisal and appraisal review two-year contracts. Cost not-to-exceed \$200,000.00.

MOTION – Mayor Bacci moved and Mr. Sulik seconded to adopt Resolution Nos. 51-13 and 52-13. Without objection, the motion carried unanimously.

Authorization to Purchase

Resolution No. 53-13

Purchase from the HACH Company two (2) QC 8500 flow injection analyzers and associated training for the Analytical Services Department. Cost: \$81,737.00.

MOTION – Mr. O’Malley moved and Mayor Starr seconded to adopt Resolution No. 53-13. Without objection, the motion carried unanimously.

Authorization to Enter Into Agreements

Resolution No. 54-13

Stormwater Management Program Service Agreements with member communities for implementation of the Regional Stormwater Management Program.

MOTION – Mayor DeGeeter moved and Ms. Kelly seconded to adopt Resolution No. 54-13. After discussion and without objection, the motion carried unanimously.

Mr. Greenland advised that the District will send the proposed agreement to its member communities for review and will follow up with each of the communities. It is the District’s intent to have those agreements signed in a shorter period of time.

Mr. Greenland explained that the agreement details the functions of the SMP and the District’s role under this program. The agreement also explains the District’s plan for the regional stormwater system. The agreement asks for cooperation from the member communities in terms of permitting and providing access particularly in the rights-of-way to allow the District to expeditiously proceed with maintenance and to appropriately enter into agreements for construction activities. In summary, the agreement essentially asks for support from the communities for the District to provide its functions, ensure a better understanding of the SMP, and request help from the communities. Mr. Greenland advised that in order to remain in compliance with the court, the District must provide appropriate agreements for the implementation of this program.

Mr. Brown stated that the last photograph was a good example of what would be considered a “community responsibility” and if the District will be “rebating funds” back to the member communities for stormwater-related projects, then he would like to know what process or formal engagement will be used to ensure that the communities will take on projects that are strongly encouraged by the District.

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Mr. Greenland stated that the District has been involved with community engagement and has been out to inspect issues called in by residents or by representatives from the member communities. The District will examine the nature and location of the problem and make the determination early on as to whether the situation is constituted as a local problem or if it requires a regional solution. If the situation is deemed to be a local issue, then the problem is turned back over to the member community. However, if the situation is a more complex regional issue, then it will be submitted to the District for review and determination on its priority status and whether the District should move forward with maintenance or construction.

Mr. Brown stated that he was clear on the process, but that a deterrent from having moved forward on these types of projects in the past was a lack of revenue stream mostly from the communities. Mr. Brown suggested that the District and member communities reach a consensus on how those dollars should be invested in projects that will enhance the infrastructure as it relates to the stormwater facilities in their community.

Mr. Greenland indicated that early on the District can suggest projects worth investing in and as the master plans are developed, more projects will be identified. There is much interest at the community-level with respect to the community cost share. Many communities are examining their capital plans to determine where they may be able to invest. Mr. Greenland indicated that he understood the need for the District to identify good projects for the communities.

Mayor Starr inquired as to when the fourth round of community engagement meetings will begin. Mr. Greenland advised that those have begun and that the process has been slower this time around due to the influx of calls being handled by his department. The District will be scheduling times to meet with the communities.

Mayor Starr inquired if the first phase of capital projects has been tentatively scheduled. Mr. Greenland replied that the District identified early projects slated for 2013 and 2014. Each year the District will re-examine the list of projects and make necessary adjustments based on any changes discovered in the field.

Mayor Starr inquired if the communities will be required to submit plans to the District for approval of proposed economic development plans or projects going forward.

Mr. Greenland explained that under the SMP Code, there is a provision that any project at the community-level that tends to be larger projects, typically an acre or more where the community is requiring a stormwater management plan, those plans need to be submitted to the District for review. Although the District does not have the approval authority, its intent is to keep its fingers on the pulse of changes across this regional stormwater system and to provide meaningful comments or technical expertise in hopes of preventing future

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problems from occurring or moving a problem from one location to another. Mr. Greenland explained that this topic will be discussed further with the communities during the fourth round of discussions. Mr. Greenland stressed that the District's involvement with the review of plans process should not be construed as "anti-development" it is about making smart decisions.

Mayor Starr agreed with Mr. Greenland and he indicated that he wanted clarification that the District will be performing an "advisory" role. Mr. Greenland affirmed and he explained that the District will provide comments based on its review of the proposed stormwater management activities at the particular sites. Those comments may be either positive or cautionary.

Mayor Starr noted that most of his community projects include stormwater plans and developments over an acre and therefore the District will be heavily involved in his area. Mr. Greenland explained that each community is different and that there will be more submittals from certain areas than others.

Mayor Starr inquired about the District's anticipated duration for reviewing plans. Mr. Greenland replied that it will take the District no more than 15 days for plan review and that it is not the intent to hold up any process.

Mayor Starr stated that, "it's good that we get it right out at the beginning."

Executive Director Ciaccia added that the proposals will be sent to the member communities for a 30-day comment period with the intent of getting each community on board. This process is anticipated to take longer since the District will be dealing with 60 different law directors.

Authorization to Enter Into Contract

Resolution No. 55-13

Contract with CDM Smith for professional design services for Phase 2 of the Stormwater Master Plan Standards Development and Pilot Project. Contract Amount: \$1,041,639.00.

Resolution No. 56-13

One (1) year contract with Gartner, Inc., through the Ohio State Term Schedule, for information technology research & advisory services. Cost: \$58,748.00.

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Resolution No. 57-13

Three (3) year requirement contract with Coyne Textile Services for uniform rental and cleaning at all District facilities. Cost: \$434,491.17.

MOTION – Mr. O’Malley moved and Mayor DeGeeter seconded to adopt Resolution Nos. 55-13 through 57-13. After discussion and without objection, the motion carried unanimously.

Mr. Brown requested an explanation on the Stormwater Master Plan Standards Development and Pilot Project – Phases 1 & 2.

Ms. Rotunno stated that when staff first presented Phase 1 to the Board it was referenced at that time that there would be a follow-up phase. Phase 1 cost approximately \$782,000 and was for the purpose of developing the standards that will be used in developing the stormwater master plans. It was the District’s intent to test those standards in Abram Creek, a smaller watershed in the service area. The subsequent Phase 2 will be for the testing of those new standards and adjusting them before implementing those throughout the service area.

Authorization of Contract Modification

Resolution No. 58-13

Final adjustment deduct order for Contract No. 10002266 with Great Lakes Construction Company for the East Branch Euclid Creek Dam Removal and Stream Restoration project. A cost decrease in the amount of \$7,540.40, bringing the total contract price to \$374,044.55.

Resolution No. 59-13

Modify Contract No. 11000655 with Brown & Caldwell for the Easterly Facility Plan Improvements – Aerated Grit Project. A cost increase in the amount of \$350,000.00, bringing the total contract price to \$5,100,393.00.

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Resolution No. 60-13

Modify Contract No. 11003293 with MWH Americas for the Easterly Secondary System Improvements project. A cost decrease in the amount of \$350,000.00, bringing the total contract price to \$9,850,000.00.

MOTION – Ms. Kelly moved and Mr. Sulik seconded to adopt Resolution Nos. 58-13 through 60-13. After discussion and without objection, the motion carried unanimously.

Executive Director Ciaccia turned discussion over to Ms. Rotunno to elaborate on Resolution Nos. 59-13 and 60-13.

Ms. Rotunno stated that two design contracts are occurring simultaneously at Easterly. Brown and Caldwell is the prime consultant and MWH Americas is the subcontractor on one whereas MWH Americas is the prime consultant and Brown and Caldwell is the subcontractor on the other. As a result, the same team is working on two sequential design contracts. Since it is the same team working on those projects, it was identified that there would be value in combining the resident engineering expenses of those teams under one contract. Ms. Rotunno explained that since it's going to be the same body, the District is being completely transparent in de-scoping some of the general allowance from one of the contracts and adding the scope to the other. Those funds will be added to the contract with MWH.

There were no further questions for Ms. Rotunno.

Sewer Use Code Matters

Resolution No. 61-13

Adopting the findings of the hearing examiner regarding the stormwater charge to Vito Mazza, Jr., Sewer District Case No. 13-003.

MOTION – Mr. Sulik moved and Mr. O'Malley seconded to adopt Resolution No. 61-13. Without objection, the motion carried unanimously.

Authorization to Purchase

Resolution No. 65-13

Authorize purchase from Polen Implement, Inc., through the State Term Schedule, of one (1) John Deere Cab Tractor and sole source purchase from Cherrington Screeners and Beachcleaners, Beach Cleaning Equipment. Both purchases are for Lakefront beach cleaning activities in partnership with the Cleveland Metroparks. Estimate cost: \$89,285.74 and \$107,280.00.

MOTION – Mayor Bacci moved and Mayor Starr seconded to adopt Resolution Nos. 65-13. After discussion and without objection, the motion carried unanimously.

Mr. Sulik inquired about the type of partnership agreement the District has with the Cleveland Metroparks (hereinafter “Metroparks”).

Mr. Greenland advised that the Metroparks will assume a greater role on the Cleveland Lakefront park system and will be responsible for the management of the beaches. Under this partnership, the District will provide the capital and the Metroparks will provide the annual operation and maintenance. There are plenty of opportunities for advertising this cooperative arrangement and there are many reasons to support this arrangement especially from a beach bacteria standpoint. The terms will be memorialized in an agreement and the key issue was to purchase the equipments so the Metroparks can begin more routine and regular beach cleaning activities this year upon the takeover of the beaches.

Mr. Sulik questioned if the Metroparks will be providing the manpower wherein Mr. Greenland clarified that the District will provide the capital and the Metroparks will conduct the operation and maintenance as well as the beach cleaning.

Mr. Sulik questioned as to which agency will provide maintenance of the equipment wherein Mr. Greenland stated that he believed it would be the Metroparks’ responsibility. Mr. Greenland noted that the language of the agreement needs to be finalized.

Executive Director Ciaccia advised the Board that Joe Rozak, Chief Operating Officer, from the Metroparks was present at today’s meeting. Mr. Brown welcomed Mr. Rozak.

There were no further questions from the Board.

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VI. Information Items

1. Program Management Status Report and Update – February, 2013.

Ms. Rotunno moved to the first report item regarding Project Clean Lake. Excavation is continuing at the Easterly Tunnel Dewatering Pump Station (hereinafter “ETPDS”) project. Equipment installed in the rock is producing readings and we are moving within the range that the engineers predicted. The contractor is making some progress in excavating the cavern.

Tunnel mining at the Euclid Creek Tunnel (hereinafter “ECT”) site is going well. The Tunnel Boring Machine (hereinafter “TBM”) is mining beneath Lake Erie and has mined more than 5,700 linear feet of the 18,000 since February 25th.

Surface work is ongoing at Shafts 2 and 5 as well as structural concrete work at Shaft 4. Ms. Rotunno advised that the District concluded the secant pile wall installation at Beulah Park and that the excavation for Shaft 3 will begin soon. The District continues to hold community outreach meetings with Beulah Park residents. The next meeting will take place in April.

Ms. Rotunno moved discussion to the Renewable Energy Facility (hereinafter “REF”) and she advised that installation of the superheated steam vent and drain piping continues. The conduit and wire pulling and terminations are happening as well as the loop checks. The piping and office areas have been painted. The startup and balancing of the air handling unit commenced. The District is scheduled to bake-out the incinerator units around April 1, 2013, and if all goes well, the REF will be firing up and starting to burn sludge as soon as the end of April.

Ms. Rotunno moved discussion to the Key Performance Indicators (hereafter “KPIs”). She reminded the Board that some of the KPIs have been revised.

The District delivered 60% of its Capital Improvement Program (hereinafter “CIP”) cash flow, which was \$30 million of the planned \$50 million projected at the beginning of 2013. The \$20 million difference resulted from the ETDPS project. Ms. Rotunno explained that if the contractor can get back to a significant level of production and implement a recovery schedule, then the District can gain some of that cash flow back as the year progresses.

The KPI for the Business Opportunity Program cash flow is at 57%. Since overall cash flow is lagging, then MBEs, WBEs and SBEs are lagging in their cash flow as well.

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Ms. Rotunno moved to the KPI for accuracy of the bids and she advised that only one bid opening took place this year. The average is tight at 0.2% of the average of the bids received. The District is therefore performing well within its target KPI range of plus or minus 10%.

Ms. Rotunno moved to the new KPI for efficient and timely designs which she explained is measured in two ways. First, are the designs being completed within 90 days? Ms. Rotunno noted that there was nothing to report at this time with respect to the first portion of said KPI.

The second measurement is to identify cost savings during the design. Ms. Rotunno explained that the District did not set a specific benchmark for this goal. The intent is to measure throughout the year and report the value engineering savings to the Board on a monthly basis. Ms. Rotunno was pleased to report that the District identified more than \$2.2 million in net cost savings to the CIP. Mr. Bunsey will present those findings to the Board in April.

Ms. Rotunno moved to the next report item regarding constructing projects closing out on budget. Two construction projects closed at a cumulative percent spent of 93% of the contract value. The District is therefore performing within its KPI.

Ms. Rotunno moved to the KPI for construction projects closing out on time. This KPI is being measured in two ways. First, are the projects being awarded on time? Second, are the projects being finished on time? With respect to finishing the projects on time, Ms. Rotunno advised that a benchmark will be created and those updates will be presented to the Board. With respect to awarding projects on time, projects have been awarded on a cumulative average of seven days, which is within the KPI value. Ms. Rotunno explained that the Mill Creek Tunnel (hereinafter "MCT") project was slated to be completed in 550 days but actually closed out in 1,150 days, which is not timely, but this particular project was unique and involved litigation. The Lee Road Relief Sewer (hereinafter "LRRS") project closed out much closer to its target. The benchmark for reporting will be a cumulative average of 334 days on construction projects closing.

Ms. Rotunno concluded her report with a quote from her favorite Jedi, Yoda. "No. Try not. Do or do not. There is no try."

Mr. Brown inquired about the status of discussions with the residents at Beulah Park.

Ms. Rotunno commented that the District is learning from this experience and to build a public improvement project within tight proximity of residents is not comfortable for any of the parties involved. The District continues to be a "good neighbor" and has erected a sound barrier between a work area and a resident's home. The resident expressed her

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appreciation to the District for erecting the sound barrier during the Beulah Park meeting last week.

There were subsequent requests from some of the Beulah Park residents indicating that the District should compensate the residents for the inconvenience they are bearing on behalf of the entire county. Those residents suggested that they should receive some type of rebate on their water, trash and sewer bills during construction. Ms. Rotunno indicated that the District did not offer any type of rebate for sewer usage and that rebates for water and trash would be at the discretion of Mayor Jackson. Ms. Rotunno noted that many residents in the service area have been inconvenienced during various construction projects through the years and received no benefits.

The District continues to meet with, update and manage the expectations of the Beulah Park residents. The District is conducting vibration monitoring to make sure that we are not exceeding any threshold that could potentially cause damage to those structures. The residents will be provided an opportunity to observe the blasting at Shaft 2 at the Easterly plant so they can witness firsthand the impacts prior to any blasting near the proximity of their homes.

Mayor Starr questioned as to when the District began implementing its KPIs and providing such detailed construction project status reports wherein Ms. Rotunno replied, 2008.

Mayor Starr stated that the monthly status reports and updates provide good information to the Board and the public. It is very transparent and more detailed. He stated that compared to what the Board used to receive, "it is like night and day."

Ms. Rotunno advised that this month's report was produced in-house and that the District now has the capability of putting this information together internally. The District retained some phenomenal staff that left the program management team and joined the District.

Mayor Starr questioned if Ms. Rotunno produced this type of reporting during her time at Brown and Caldwell wherein Ms. Rotunno replied not as detailed.

Mr. Sulik inquired about the feedback Ms. Rotunno received after a recent presentation.

Ms. Rotunno explained that she and the Director of Finance, Jennifer Demmerle, recently attended the Utility Management conference in Phoenix, Arizona wherein a presentation was made on the District's business processes accomplishments since 2008. They demonstrated the SharePoint site during the conference and everything worked great

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because the system was designed to work remotely. Ms. Rotunno noted that the conference attendees were mainly from utility agencies rather than consulting firms.

Ms. Rotunno advised that many of the attendees approached them upon conclusion of the presentation and expressed their interest in the District's ability to manipulate the SharePoint system. There were many finance, engineering and executive directors intrigued by the District's accomplishments as well as the metrics that can be tracked and reported on through SharePoint. Ms. Rotunno stated that the presentation and District systems were very well received.

Mr. Sulik stated, "You are to be complimented for that." Mr. Brown agreed.

Executive Director Ciaccia added that staff has done a great job but the key issue was to remain competitive in an effort to attract the right people to this organization in order to carry out this initiative. The main accomplishment was putting this program together.

Mr. Brown congratulated staff and he stated that at the onset of program management, it was the District's intent to bring this in-house. The District did not want to remain wholly dependent upon outside consultants. Mr. Brown stated that several of the Board members manage capital programs and are trying to get their agencies in line with the District in terms of KPIs and utilizing the SharePoint system. Dashboards are meaningful in real-time and he again complimented Ms. Rotunno and staff on their accomplishments.

Ms. Rotunno noted that the SharePoint program was also used during the District's recent bond rating presentations before different agencies. This program has gotten a lot of air-time over the last few months and is "a system that we can all be proud of."

VII. Public Session

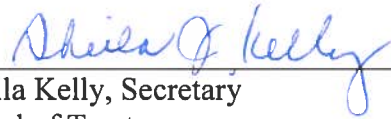
No members from the public registered to speak at Public Session.

VIII. Open Session

There were no items for discussion.

IX. Adjournment

MOTION – Mr. Brown stated business having been concluded, he would entertain a motion to adjourn. Mayor Bacci moved and Mr. O'Malley seconded the motion to adjourn at 1:28 p.m. Without objection, the motion carried unanimously.



Sheila Kelly, Secretary
Board of Trustees
Northeast Ohio Regional Sewer District



Darnell Brown, President
Board of Trustees
Northeast Ohio Regional Sewer District