

**Regional Stormwater Management Program - Community Cost-Share Project  
REIMBURSEMENT REQUEST AND PROGRESS REPORT**

**Instructions:**

Provide a summary of the accomplishments with respect to objectives, degree of completion based on the Project application, and any problems encountered. Attach relevant procurement documentation, such as an itemized bill, receipt, invoice, time card along with proof of payment, such as a credit card receipt, cancelled check, and/or other documentation to substantiate compensation as deemed acceptable by the NEORSD.

**Project Information**

Community: \_\_\_\_\_

Project Title: \_\_\_\_\_

Reimbursement Request Amount: \_\_\_\_\_

Is the Project Complete?    Yes            No

**Authorized Signature**

I certify that the information in this Progress Report is accurate and reflects current status of the Project. Furthermore, I affirm that the information contained herein is, to the best of my knowledge and belief, accurate and complete.

Name (print or type): \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

- 1) Summarize progress and/or accomplishments since the last report as related to the project implementation schedule. (500 word maximum)

2) Summarize any difficulties and/or delays encountered during this reporting period. (500 word maximum)

