

MINUTES  
NORTHEAST OHIO REGIONAL SEWER DISTRICT  
BOARD OF TRUSTEES MEETING  
May 16, 2019

A Regular Meeting of the Board of Trustees of the Northeast Ohio Regional Sewer District was called to order at 12:30 p.m. by Darnell Brown.

I. Roll Call

PRESENT: D. Brown  
R. Sulik  
R. Stefanik  
T. DeGeeter  
J. Ciaccia  
J. Bacci  
S. Dumas

The Secretary informed the President that a quorum was in attendance.

II. Approval of Minutes

**MOTION** – Mayor Bacci moved and Mr. Sulik seconded to approve the Minutes of the May 2, 2019, Board Meeting. Without objection, the motion carried unanimously.

III. Public Session

There were no items.

IV. Chief Executive Officer's Report

CEO Dreyfuss-Wells began her report by reminding the Board that this is Infrastructure Week and stated that the District kicked off its own take on Mother's Day for Infrastructure Week with Ebony Hood, Community Relations Specialist and Pauletta Hubbard, Manager of Customer Service , together in a Twitter video called "Happy Infrastructure Week, Mom", which resulted in 7,000 impressions. She mentioned that it was a great District video and encouraged everyone to watch it.

Next, CEO Dreyfuss-Wells noted that on Tuesday, May 14<sup>th</sup> the District partnered with the Cleveland Foundation to offer a tour of the combined sewer outfall at Edgewater Beach through something the Cleveland Foundation calls its "Fred Walk", which is a play on "Ted Talk". Constance Haqq, Director of Administration & External Affairs, noted that Fred Goff was the founder of the Cleveland Foundation in 1914 and it is done to honor Mr. Goff. CEO Dreyfuss-Wells mentioned that Carla DeSantis, Health & Safety Manager, and Sarah Alldredge, Health & Safety Specialist, made sure that everyone had the appropriate safety training before the tour. Field

Technician Operators, Todd Andexler, Pete Lehman, Nate Ledbetter and Greg Lawrence prepped the site. Mike Zapior, SSMO Manager, lead the tour with a capacity crowd of 20.

CEO Dreyfuss-Wells also stated that on Wednesday, the District took media and elected officials to the Westerly Storage Tunnel and the Walworth Run site. Media was present from WEWS, WOIO, Cleveland TV 20, 1100, Tunnel Business Magazine and the Plain Dealer. Congresswoman Fudge and Congressman Gonzalez also had representatives present for the tour.

CEO Dreyfuss-Wells stated she had the opportunity to travel to Washington, D.C. to participate in some of the national Infrastructure Week events with The Value of Water Campaign from the US Water Alliance, the National League of Cities, and National Association of Counties. This was a panel on “The Future is Now Smart Water Infrastructure” which included Andrew Sawyers, Director, Office of Wastewater Management, USEPA, Ted Henifin, General Manager at Hampton Roads Sanitation District, and Albert Cho, Vice President and General Manager of Advanced Infrastructure Analytics at Xylem.

On May 6, 2019, Gina Velez, Training and Development Business Partner, received the YWCA Women of Professional Excellence Award, honoring the contribution of women across Northeast Ohio who exemplify high professional standards and make a positive impact on our communities. Ms. Velez has been with the District for 26 years and works with employees to provide coaching and guidance and has been instrumental in starting the Latino’s Professional Network Employee Resource Group. She also works with CCR to translate materials into Spanish. Through the District’s Tuition Assistance Program, Ms. Velez obtained her Bachelor’s degree and continues to help identify Latino sourcing for candidates.

Finally, the Doan Brook Stream Bank Stabilization Project was awarded the 2019 Project Excellence Award at the Ohio Stormwater Conference on May 9<sup>th</sup>. The project realigned 960 linear feet of Doan Brook away from a severely eroding bank by the Cleveland Museum of Art and improved floodplain function and vegetation and water quality along Doan Brook as it makes its way to Lake Erie. CEO Dreyfuss-Wells stated this is a great award and a great job done by the District staff that completed this project.

CEO Dreyfuss-Wells concluded her report by stating that the Board was provided a copy of a letter written to Joy Mulinex, Director of the Ohio Lake Erie Commission, regarding the H2Ohio Fund and the Member Community Infrastructure Program (MCIP) and the various infrastructure needs at the local level.

Next, Constance Haqq, Director of Administration & External Affairs, introduced Jacqueline Muhammad, the new Manager of Government Affairs. Ms. Muhammad comes from the City of Cleveland where she worked as a Community Engagement and Legislative Affairs Officer for the Airport. She will be working with the City of Cleveland and the County and staffing the Suburban Council of Governments, putting out the Government Affairs Bulletin, and overseeing the Good Neighbor Ambassador Program. Ms. Haqq, along with the Board, welcomed Ms. Muhammad to the District.

Mr. Ciaccia pointed out that CEO Dreyfuss-Wells was recognized on Cleveland.com as one of the 16 most influential women of Greater Cleveland. Mr. Ciaccia, along with the Board, congratulated CEO Dreyfuss-Wells.

V. Action Items

Authorization to Issue Request for Proposals (RFP)

Resolution No. 124-19

Authorization to issue a Request for Proposals, in accordance with Ohio Revised Code Chapter 6119, for workload and professional staff augmentation services under the Support Services for Controls project.

Resolution No. 125-19

Authorization to issue a Request for Proposals, in accordance with Ohio Revised Code Chapter 6119, for upgrading of video surveillance security systems and related maintenance and support services under the Southerly Security Systems Upgrade project.

**MOTION** – Mr. Ciaccia moved and Mayor Bacci seconded to adopt Resolution Nos. 124-19 and 125-19. Without objection, the motion carried unanimously.

Mr. Brown requested further explanation on Resolution No. 124-19 about the workload increase and whether it is long-term or short term. Frank Foley, Director of Operation & Maintenance, explained that there are a number of areas where things have changed regarding automation. For instance, motor control centers in the plants and collection systems used to be all electromechanical-type devices and now there they are tying into the automation system with controls and programming that takes place. There are also pieces of equipment, such as valve actuators, that are now tied to the automation system that, in the past, were not.

Next, Mr. Foley introduced Bob Meholif, Process Control & Automation Manager, to provide additional detail. Mr. Meholif presented the Board with slides to explain that the Support Services for Controls (SSC) is a two-year, \$1 million, professional services contract that will be managed by the Process Control and Automation (PC&A) department to shave workload peaks, provide around-the-clock emergency support, perform training for controls and automation to the District staff, and handle the work that requires specialty skill sets. The District is changing from analog to a digital smart system. There are over a thousand pieces of infrastructure in the automation side that need to be maintained which can now be maintained from a small computer that can be controlled in real time. Mr. Meholif also mentioned that contractor levels of effort will be decreasing moving forward. As maintenance increases for internal staff, the big lift externally will be decreasing from a professional service standpoint due to preventative maintenance, implementation of the obsolescent cycle and adjusted departmental staffing. Mr. Meholif

explained that PC&A currently staffs 12 people. By the end of the year, the Department is looking to hire 4 additional staff comprised of 3 entry level PLC engineers and 1 senior level engineer. He explained that by adding four staff the District will actually be saving from 2021 onward in perpetuity about \$500,000. Over the past few years the District has spent more on external than internal staff.

Mr. Brown also requested further explanation on Resolution No. 125-19 regarding the upgrade and the maintenance contract funding. Mohan Kurup, Director of Information Technology, explained the request consists of a capital component which includes camera replacement and adding new cameras. A total of 57 cameras will be installed and 34 cameras will be replaced. Mr. Kurup noted that 13 of the cameras will be new and there will be 7 cameras added that are compliant with the monitoring software. \$140,000.00 of the expected expense is the renewal of the maintenance contract for all the hardware associated with the security system. Most of the cameras have reached end of life, being 7 or 8 years old with an expected life span of 6 years.

Mr. Ciaccia asked if there has been any assessment on what the needs are in terms of the cameras. Mr. Kurup responded that input was gathered from Security as to areas that they felt were sensitive and areas that are not currently covered. An assessment was done by Paladin Corporation who has been working with the District on internal systems. James Bunsey, Chief Operating Officer, pointed out that these cameras are not solely for Security but also for process controls and for operators to see chemical and other systems remotely. Also 6 or 7 years ago a study was completed and security standards for the District moving forward were put into place.

#### Authorization to Enter into Contract

Resolution No. 126-19

Authorization to enter into a design-build contract with US Communications and Electric, Inc. for the Easterly/Southerly Fiber Replacement project in an amount not-to-exceed \$244,583.00.

**MOTION** – Mayor Stefanik moved and Mr. Sulik seconded to adopt Resolution No. 126-19. Without objection, the motion carried unanimously.

#### Authorization to Enter into Agreement

Resolution No. 127-19

Authorization to enter into agreement with the Chagrin River Watershed Partners, Inc., as fiscal agent for the Central Lake Erie Basin Collaborative, for technical services by said Collaborative under the District's Regional Stormwater Management Program in an amount not-to-exceed \$90,000.00.

Resolution No. 128-19

Authorization to enter into a one-year partnership agreement with Cuyahoga County Solid Waste District for its Cuyahoga County Household Hazardous Waste Program in an amount not-to-exceed \$75,000.00.

**MOTION** – Ms. Dumas moved and Mayor Bacci seconded to adopt Resolution No. 127-19. Without objection, the motion carried unanimously.

**MOTION** – Mr. Sulik moved and Ms. Dumas seconded to adopt Resolution No. 128-19. Without objection, by roll call vote, the motion carried with all present members voting yes and recusal from discussion and voting abstention by Mr. Ciaccia.

#### Authorization to Amend Resolution

Resolution No. 129-19

Authorization to amend Resolution No. 446-18, for the acquisition of three parcels in fee simple, located on Lakeshore Boulevard, in the City of Cleveland, and known as PPNs 113-05-038, 113-05-026, and 113-10-002, owned by West Creek Conservancy, necessary for maintenance of the Euclid Creek Flood Control Channel, to amend the type of property interest to be acquired by the District to a permanent stormwater easement.

**MOTION** – Mayor Stefanik moved and Mr. Sulik seconded to adopt Resolution No. 129-19. Without objection, the motion carried unanimously.

#### Authorization of Contract Modification

Resolution No. 130-19

Authorization to modify Contract No. 17004458 with Edge IT Corp to assign the contract to Bell Info Solutions LLC for the Oracle EBS Procure to Pay Functional Support project, due to a merger between the two entities, with all current terms and conditions of the contract to remain unchanged under the assignment.

Resolution No. 131-19

Authorizing the final adjusting change order for Contract No. 17006901 with Kokosing Industrial, Inc. for the Westerly Fire Safety & Code Upgrades project by decreasing the contract amount by \$336,614.63, thereby

bringing the total contract amount to \$2,861,995.37.

**MOTION** – Ms. Dumas moved and Mr. Ciaccia seconded to adopt Resolution No. 130-19. Without objection, the motion carried unanimously.

**MOTION** – Mr. Sulik moved and Ms. Dumas seconded to adopt Resolution No. 131-19. Without objection, by roll call vote, the motion carried with all present members voting yes and refusal from discussion and voting abstention by Mr. Ciaccia.

Sewer Use Code Matters

Resolution No. 132-19

Authorization to adopt the findings of the Hearing Officer with regard to the sewer charges on the account of Mr. DeLarse Montgomery, Sewer District Hearing No. 19-015, that the customer's request be denied.

Resolution No. 133-19

Authorization to adopt the findings of the Hearing Officer with regard to the sewer charges on the account of Mr. Christopher Comino, Sewer District Hearing No. 19-011, that the customer's request be denied.

**MOTION** – Mayor Stefanik moved and Mr. Sulik seconded to adopt Resolution Nos. 132-19 and 133-19. Without objection, the motion carried unanimously.

Property Related Transaction

Resolution No. 134-19

Authorizing the District to acquire one permanent stormwater easement, located on Harvard Avenue in the City of Newburgh Heights, and known as part of PPN 511-03-033, owned by Rumpke of Northern Ohio, Inc., necessary for the construction and maintenance of the S-75/S-76 Stormwater Outlet Replacement project with total consideration of \$4,750.00.

Resolution No. 135-19

Authorizing the District to acquire one parcel in fee simple located at 19903 Longbrook Drive in the City of Warrensville Heights, and known as PPN 761-16-108, owned by James L. Mylan, Jr., necessary for the construction and maintenance of the Mill

Creek Bank Stabilization project, to enter into a lease agreement with James L. Mylan, Jr., and to allow for the entirety of the payment to be disbursed to Innovative Title and Escrow Services, LLC with total consideration of \$57,000.00 plus closing costs.

**MOTION** – Mr. Sulik moved and Mr. Ciaccia seconded to adopt Resolution Nos. 134-19 and 135-19. Without objection, the motion carried unanimously.

VI. Information Items

1. Program Management Status Report and Update

Devona Marshall, Director of Engineering and Construction, updated the Board on the Capital Improvement Program for April 2019, starting with cash flow, report of Key Performance Indicators (KPI) for the month of April, construction highlights, specifically on Control Measure 6 and associated projects with Control Measure 6 under the Consent Decree, and an update on automation program management provided by Robin Rupe, Project Manager, for the Engineering & Construction department.

Looking at cash flow, Ms. Marshall stated the District ended the month of April at 71 percent of planned, a little behind from last year at this time at 80 percent due to some invoices and payouts that were a little bit late in the billing cycle. Looking forward, Ms. Marshall stated she is confident that they will be on track to meet the KPI of 85 percent.

Approximately \$16 million was paid out in the month of April and \$51 million to date.

Moving on to the design level KPI, the District awarded the construction of the Westerly CSOTF Boiler Replacement Project. The contract was awarded within 60 days of planned, meeting the KPI, but the KPI was not met on the engineer's estimate as the average of the three lowest bids came in at about 17 percent below the engineer's estimate. The contract was awarded at approximately \$332,000.00.

Looking at the construction level KPI, substantial completion was achieved for the Easterly Grease Handling Improvements Project, a \$2,000,000.00 construction contract. This was achieved within 90 days of planned, meeting the KPI.

Next, Ms. Marshall discussed Control Measure 6, which is one of the twenty-five control measures the District is required to implement under the CSO Consent Decree. It is the largest control measure in regard to the number of projects that are necessary to meet the level of control. It is also the largest in regard to the amount of CSO reduction that will be achieved once it is completed. There are a total of 11 projects that comprise Control Measure 6. Seven of those projects are completed, including the Euclid Creek Tunnel System and Tunnel Dewatering Pump Station.

Some projects are still in construction, including Dugway Storage Tunnel and E. 140<sup>th</sup> Consolidation Project which also includes a piece of the Appendix 3 requirements for Green Infrastructure (GI), the London Road Relief Sewer Project, and the Dugway Regulators and Relief Sewers. Ms. Marshall noted that the majority of the projects are in the City of Cleveland with a good portion in the City of East Cleveland and pointed out that under Control Measure 6, the District is constructing about nine miles of large diameter tunnel with the Euclid Creek Tunnel and the Dugway Storage Tunnel. There is also about ten miles of consolidation and relief sewer, as well as some local sanitary and storm sewers related to the Green Infrastructure Projects. Associated with those tunnels and sewers are over 70 shafts or controls and diversion structures. Finally, the District also has a large dewatering pump station, with a capacity of 160 MGD. This pump station will not only be responsible for dewatering the Euclid Creek Tunnel and the Dugway Storage Tunnel, but also the future Shoreline Tunnel, which is part of Control Measure 7.

The actual dollars associated with all of these projects is around \$716 million. This control measure is required to achieve full operation by the end of 2020. Looking at the environmental and community benefits related to Control Measure 6, it is the largest in regards to CSO reduction, which is estimated to be over 950 million gallons of CSO control with this control measure from 12 outfalls in the Easterly district. Other community benefits include local capacity relief in the Lakeshore Boulevard area. There is also restoration in the area of construction with the local streets and sidewalks. In many cases the District is leaving these areas in better condition than what they were in before the start of construction. Ms. Marshall pointed out that the District has a specialized contract for the shaft sites on many of these projects. The District is in the first phase of that with another one likely coming to Board within the next couple of months.

Ms. Marshall concluded her report by giving a brief update on three of the four active construction projects, the first being the Dugway Storage Tunnel Project. This tunnel itself will capture 376 million gallons of annual CSO control and that overflow will be pumped back to the Easterly plant for full treatment. The tunnel construction is complete with a current focus on the shafts and the gate structures. The excavation of the rock plug is scheduled for June with substantial completion in September of this year. The East 140<sup>th</sup> project is the largest input to the Dugway Storage Tunnel once online. The sewer construction is complete, including over 14,000 feet of new sewer through tunneling construction and almost 19,000 feet of new sewer through open cut construction. The construction of the three GI basins are almost completed and fully operational, and the basins provided an additional 6 million gallons of CSO control to the already 950 gallons. The current focus is on the shaft and control structure work as well and ongoing site and road restoration. The project is scheduled for substantial completion in May of next year. Finally, the London Road Relief Sewer Project is about eight months into construction. This project alone will capture approximately 185 million gallons of annual CSO. The mining of reach number 2, which is along Euclid Avenue, was just completed and the focus now is construction and excavation of the tail tunnel for outreach number 3 along Roseland Road. The project is scheduled for substantial completion in July of 2020.

Mr. Brown thanked Ms. Marshall for her report and stated that most of these programs were developed out of the early action program plan brought to the Board by Frank Greenland, Director of Watershed Programs, about 20 years ago. The projects are significant because of the



communities that are impacted as a result of the work that is being done. Restoration will continue to be a concern because these communities expect to see significant improvements after construction and having these types of discussions with member communities is important. Mr. Brown pointed out that some residents are not aware of the amount of rainfall duration or storms that occur in their communities and encouraged the District to put some information together to present to residents during the next community event. Mr. Brown also discussed the same pump station handling all of the dewatering of the Euclid Creek, Dugway and Shoreline Tunnels and was concerned with the significant volume added to the same station.

Ms. Marshall stated that the pump station is designed so that it can dewater all three tunnels within 24 hours of them being completely filled. Also, there is no gate at the Lakeshore Boulevard location, so it can continue to send flow to the tunnel, even when the upstream gates are closed, specifically to deal with some of the capacity issues in the Lakeshore Boulevard area. Ms. Marshall stated she is confident that the relief seen since the Euclid Creek tunnel came online will continue. Ms. Marshall also mentioned that there will be a presentation before the Board on that subject in the near future.

Mr. Brown mentioned West 130<sup>th</sup> Street and the history of flooding in this area which was related to the retention and Chevy branch of Big Creek and inquired about developing a long-term plan in terms of capital perspective and bringing some relief in terms of basement flooding in that area.

Mr. Greenland explained that the Chevy branch of Big Creek is in the Cuyahoga North Master Plan, part of the stormwater master planning study. He stated that alternatives are being drafted and some enhancements will need to be made to the Chevy Branch, but a plan will be put together and brought to the Board for consideration.

## 2. Automation Program Management

Robin Rupe, Project Manager, provided the Board with an update on where the District currently stands with the Automation Program Management and some of its background. Ms. Rupe mentioned that before the programmable logic controllers (PLCs) could be replaced, staff evaluated how information is transmitting across the fiber that exists throughout the District; the hardware upgrades that are required to try to make all the equipment up-to-date and less obsolete; software purchases for staff reporting; and implementing some updates and changes to the District automation standards and affects on the capital improvement program, making sure we are providing consistency throughout the District.

The professional services contract for automation is approaching the end of year three and about to start year four of that project. Around 90 percent of the hardware and software requirements have been purchased, and all the necessary equipment is being procured. All the fiber has been installed at Westerly. The UPSs (back up batteries that help if the controllers go out) are being replaced. About one-third of the system has been replaced and construction will be wrapping up later this year. Equipment is being replaced sequentially instead of all at once. Construction is just beginning at Westerly on replacement of the existing PLCs. Ms. Rupe thanked the Board for approving the project, a design-build contract which is outside of the work that has been done so

far in the first phase of the automation program to replace the fiber at Easterly, Southerly and EMSC. To recap (1) the fiber replacement is essentially a complete project at Westerly; (2) the equipment has been purchased and installation should be finished shortly; (3) the replacement of the existing ODMS reporting software is about 75 percent complete, with consultants on board to make sure everything is ready for June when the vendors will be here to start the installation of the new software; (4) standard updates are in process and an assistant will be available to provide oversight on the capital improvement projects and make sure that the standards established are being followed during design and construction; (5) construction for the PLC replacement project for Westerly has started and UPSs are about 75 percent complete; and (6) the upgrades to the human interface machines (screens that the operators look at when controlling at the plants) are about 82 percent complete.

Next, Ms. Rupe discussed the financial costs of these projects. About 67 percent of the dollars authorized were spent on the professional services portion of the contract. There was \$800,000 set aside in specific allowances and a little over \$400,000 was authorized. About 75 percent of the specific allowances that have been authorized to date have been spent. About 53 percent of the general allowance has been spent, leaving a very healthy budget remaining.

Ms. Rupe reported that the first phase of the automation work is still on schedule for completion at the end of 2020 – there are 17 months remaining in this contract.

Ms. Rupe highlighted some of the successes seen through all of the work and dollars spent to date. She presented the Board with an example of a screen that the operators at the plants will look at in order to do their job. She said the operators stated their screens only function 75 percent of the time during their shift, leaving them unable to do fully do their job daily. Through some work done both in-house and with the consultants, almost all the problems have been cleared up.

Next, Ms. Rupe discussed the number of alarms that are going off at the plants. An alarm is something that indicates to operators that they need to address an issue that is occurring throughout the plants. At Westerly, for example, three alarms were going off every four minutes. An average operator should only see about six alarms in an hour's time. The operators barely had time to read them in that amount of time, let alone take action. An analysis was done to find the root cause for many of these alarms and it was discovered that parameters were set up outside of what needed to be set up for the equipment, leading to alarms sounding too often and more frequently than needed. Now, at Westerly, in an hour, three alarms on average are what the operators are experiencing. There is a lot of work to be done at Easterly and Southerly, but this work will happen during the upcoming PLC replacement project. As a point of reference, there were 6,285 alarms going off per hour at Southerly.

Next, Ms. Rupe discussed disinfection season. During recreation season each treatment plant adds additional chemicals into the process and each plant handles things a little bit differently. The District studied each plant to try and develop a standard operating procedure so that each plant does things in a similar way during the disinfection season. Ms. Rupe presented the Board with a slide to illustrate a chemical reaction that was going on between the chemical and the blue tubing that was circulating the chemical. The District looked for some material out there that would

prevent this buildup from occurring – preventing the plants from having to flush the lines on a regular basis to make sure the film does not stay there. Now, at the beginning of last April, all three plants replaced that material and they no longer have the problem with the tubing.

The fiber installation at Westerly was completed. The design of the fiber project was done by the automation consultants and the construction was bid out to a contractor. The contractor pulled about 1,200 strands of fiber and only one fiber was found to be nonfunctioning. The project was completed under budget by about 15 percent. As a result, there is a highly functioning network at Westerly and, thanks to the Board's approval of the next design-build contract, the fiber replacement project will begin at Easterly and Southerly.

Next, Ms. Rupe discussed the network system, starting with the business network which is used for the District's e-mails and finance and the controls network which operators look at on a daily basis. There were many overlaps occurring between the two systems and it was putting the District at risk for hackers. Conservative efforts through hardware purchases were made to ensure hackers do not get into our systems.

The work order management system is a system used to track how often the District has an issue that needs to be resolved or for preventative maintenance in terms of how often a pump needs to be worked on. For example, a pump might be installed and be in service for six months and require that a component be lubricated. If that pump has not been running for the full six months, it may not be worth the labor efforts and material to lubricate it. Through the work performed to date, the system is now more of a proactive system moving forward. Something called a "ticker clock" is being installed. The ticker clock counts how often a pump is used and will now allow staff to provide proper preventative maintenance on that pump.

There are some future projects outside of the first phase of the automation which will be put out in the next day or so, including the Easterly and Southerly PLC Replacement Project. The same PLC replacements will be done for the collection system. Also, a programmer will be hired in the near future to help do all the programming throughout the Easterly and Southerly plants. Early next year, the District is looking at releasing a design-build contract to do some more UPS replacements.

Mr. Brown referred to the fiber optics at the plants and the wiring done in the city infrastructure network and given where technology may be going in the future and the expense, inquired whether it will be a similar path with these plants. Ms. Rupe explained that US Communications is the only team that came forward to speak with the District about where the industry is headed and provided recommendations on plans for future development. This was one of the key reasons they were selected to replace the fiber at Southerly and Easterly.

#### VII. Open Session

There were no items.

#### VIII. Public Session (any subject matter)

There were no items.


IX. Executive Session

Mayor Bacci moved pursuant to Ohio Revised Code Section 121.22(G)(3), to enter into Executive Session to consult with the District's legal counsel concerning disputes involving the District that are subject to pending and imminent court action. Roll call vote: all yes, entered into executive session at 1:25 pm.

Following executive session, the Board returned to regular session at 1:40 pm.


X. Adjournment

**MOTION** – Mr. Brown stated business having been concluded, he would entertain a motion to adjourn. Mayor Bacci moved and Mr. Sulik seconded the motion to adjourn at 1:41 p.m. Without objection, the motion carried unanimously.



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Timothy J. DeGeeter, Secretary  
Board of Trustees  
Northeast Ohio Regional Sewer District



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Darnell Brown, President  
Board of Trustees  
Northeast Ohio Regional Sewer District