

MINUTES
NORTHEAST OHIO REGIONAL SEWER DISTRICT
BOARD OF TRUSTEES MEETING
OCTOBER 5, 2017

A Regular Meeting of the Board of Trustees of the Northeast Ohio Regional Sewer District was called to order at 12:30 p.m. by Ron Sulik.

I. Roll Call

PRESENT: R. Sulik
T. DeGeeter
J. Bacci
J. Ciaccia
S. Dumas
R. Stefanik

ABSENT: D. Brown

The Secretary informed the Acting President that a quorum was in attendance.

II. Approval of Minutes

MOTION – Mayor Bacci moved and Mr. Ciaccia seconded to approve the minutes of the September 21, 2017, Board Meeting. Without objection, the motion carried unanimously.

III. Public Session

There were no items.

IV. Chief Executive Officer's Report

CEO Dreyfuss-Wells began her report by announcing that the City of Cleveland held their 2017 Sustainable Cleveland Summit on September 27 and 28, which the District has sponsored since it began. The District had the sewer simulator on Public Square on Wednesday with the vac-truck, crane and SSMO crew. Watershed Programs staff were also present to discuss the green infrastructure at Public Square and an information table was set up in Public Hall to discuss the Woodland Central Green Infrastructure Project and the Green Infrastructure Grant Program. Additionally, the District held a Pitch Those Pills collection event during the Summit and collected 12 pounds of medication.

The Suburban Council of Governments met last week concurrently with the Cuyahoga County Mayors and Managers Association meeting at Easterly. The meeting included discussion regarding Project Clean Lake, the Regional Stormwater Management Program, the Sewer System Evaluation Studies, the Member Community Infrastructure Program and the Affordability and

Crisis Assistance Program, which emphasized that all member community residents can take advantage of the rate saving programs. Following the meeting, five mayors including Mayor Stefanik toured the Tunnel Dewatering Pump Station.

Moving to the next topic, CEO Dreyfuss-Wells advised that the District will partner with Emerald Cities Cleveland to host the E-Contractor Academy from October 5 through November 16 at GJM. Emerald Cities is a national nonprofit group that works on connecting minority, women and veteran-owned contractors with careers in energy efficiency, renewables, green building and green infrastructure. They are partnering with the District's Office of Contract Compliance to host this academy for those interested in the Small-Business Opportunities Program. The academy will take place each Thursday for the next seven weeks and encompass sessions on accessing capital, bonding, insurance, certified payroll and discussing the Business Opportunity Program. 25 firms are expected to participate.

CEO Dreyfuss-Wells introduced Tracey Phelps, the new Deputy Director of Operation & Maintenance at Southerly.

The Board requested a short report on the E-Contractor Academy after the seven-week program has concluded.

V. Action Items

Authorization to Advertise

Resolution No. 288-17	Authorization to publish notice calling for bids, in accordance with Ohio Revised Code Chapter 6119, for the delivery of 260,000 gallons of liquid sodium bisulfite to all the Wastewater Treatment Plants with an anticipated expenditure of \$270,000.00.
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Resolution No. 289-17	Authorization to publish notice calling for bids, in accordance with Ohio Revised Code Chapter 6119, for the purchase of one Inductively Coupled Plasma Mass Spectrometer for trace metals analysis.
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MOTION – Mayor Stefanik moved and Ms. Dumas seconded to adopt Resolution Nos. 288-17 through 289-17. After the following discussion and without objection, the motion carried unanimously.

Mr. Sulik requested an explanation for Resolution No. 289-17. Frank Greenland, Director of Watershed Programs, explained that the current spectrometer has reached the end of its useful lifetime. The spectrometer is used for trace-metal analysis but will have capabilities for other types of analyses. The lab analyzes samples for compliance purposes. There is a revenue component since the District does some contract work with the Ohio Department of Health, which offers services to school districts. District staff will try to trade in or sell the old spectrometer and replace

it with a much more robust instrument.

Authorization to Issue Request for Proposals/Qualifications

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| Resolution No. 290-17 | Authorize the issuance of RFP, in accordance with Ohio Revised Code Chapter 6119, for software and professional services for the Analytical Services Laboratory Information Management System Solution and Implementation project. |
| Resolution No. 291-17 | Authorize the issuance of RFP, in accordance with Ohio Revised Code Chapter 153, for General Ecological Assessment Services relating to the District's Regional Stormwater Management Program and 5-year Capital Improvement Plan. |
| Resolution No. 292-17 | Authorize the issuance of RFQ, in accordance with Ohio Revised Code Chapter 153, for engineering services for both the Southwest Interceptor and the Cuyahoga Valley Interceptor Local Sewer System Evaluation Studies. |

MOTION – Mr. Ciaccia moved and Mayor Bacci seconded to adopt Resolution Nos. 290-17 through 292-17. After the following discussion and without objection, the motion carried unanimously.

Mr. Sulik requested an explanation for Resolution No. 292-17 and what areas it will cover and the benefits to which municipalities. Lita Laven, Project Manager, explained that the Sewer System Evaluation Studies (SSES) are planning-level studies that will focus on Clean Water Act issues such as basement flooding, sanitary sewer overflows, failing septic tanks and illicit discharge to support member communities.

The study areas include around 40 member communities. The SSES will take approximately two years. The first half is field investigation in the member communities doing dye and smoke testing. The second half of the SSES moves to problem identification and developing alternatives and solutions to provide projects, maintenance and policy recommendations with the potential of Member Community Infrastructure Program funding from the District.

Ms. Laven stated that staff will look to strengthen the Community Discharge Permit Program and needs ample study to support those efforts. This RFQ will likely lead to the procurement of two separate teams for each study area. One RFQ lessens the administrative load for District staff and makes it more competitive for the consulting teams. District staff has established a Business Opportunity Program goal of 15% for M/WBE and 5% SBE firms and budgeted around \$10 million for each study.

Half of the budget will go towards field investigation and flow-monitoring. The studies will begin next year. The Heights Hilltop Interceptor SSES is 70% complete and identified the problem areas and is beginning alternative analysis. Common trench is the sanitary and storm sewer in one trench. That sewer is supposed to have an invert plate that separates the sanitary from the storm and causes sanitary sewer overflows during rain events. Staff estimates that it overflows 15 times per year to Nile Mile Creek. This was an early action project proposed to replace the local sewers and reconfigure the SSOs. The structural condition of the sewers in the area is poor.

Ms. Laven stated that the Mill Creek study has identified many problems in the study through field investigations. These problems are District-wide and staff have been meeting with communities in the Southwest Interceptor and Cuyahoga Valley Interceptor areas to identify them in support of these studies.

Mr. Ciaccia sought to clarify that there is one RFQ but probably two contracts. Ms. Laven affirmed and further explained that the Southwest SSES will begin in February 2018 and the CVI SSES will begin in July 2018. At that time, the Heights Hilltop project will conclude next summer and the CVI Mill Creek study will conclude in 2019.

Devona Marshall, Director of Engineering & Construction, clarified that this procurement will result in the selection and contract awards to two different consultant teams.

Authorization to Purchase

Resolution No. 293-17

Authorization to Purchase Standby Generator Maintenance and Repair Services from sole source vendor Ohio Machinery Co. dba Ohio CAT Power System in the amount of \$1,572,879.00.

Resolution No. 293-17 was **withdrawn**.

Authorization to Enter into Agreement

Resolution No. 294-17

Authorization to Enter into Agreement with the Ohio Environmental Protection Agency, Division of Environmental and Financial Assistance, to sponsor the Cleveland Museum of Natural History's Sawdust Forest Expansion Project, the Nature Conservancy's Morgan Swamp Expansion and Kitty Todd Restoration Projects and the Western Reserve Land Conservancy's Bay Point Preservation Project.

MOTION – Mayor Stefanik moved and Mr. Ciaccia seconded to adopt Resolution No. 294-17. After the following conversation and without objection, the motion carried unanimously.

Mr. Ciaccia stated that the District is still not getting any projects funded within its stormwater service area. Mr. Greenland advised that staff works with local watershed groups to try and get projects within the service area. The preference is to sponsor projects within the service area first; projects that are outside the service area but flow through the service area are the second preference. The third preference would be projects that drain to Lake Erie. The projects under this resolution request are on the periphery of the service area but are great projects in terms of preservation that will help Lake Erie.

Mr. Greenland explained that applications for projects within the service area were sent to the Ohio Environmental Protection Agency in a competitive state-wide process. Those projects did not rank highly enough but they could try again in the future.

Resolution No. 295-17	Authorization to Enter into a Property Loan Agreement with the City of Cleveland to obtain the “Water Tower Sculpture” by local artist Steve Manka to be installed at the District’s Buckeye Road Green Infrastructure Project Site in the amount of \$1.00.
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MOTION – Mayor Stefanik moved and Mr. Ciaccia seconded to adopt Resolution No. 295-17. Without objection, the motion carried with one abstention by Ms. Dumas.

Property-Related Transactions

Resolution No. 296-17	Authorize the District to acquire one Fee Simple Parcel in the City of East Cleveland, from the Cuyahoga County Land Reutilization Corp, necessary for construction of the East 140 th Street Consolidation and Relief Sewer Project with a consideration of \$1.00.
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MOTION – Mayor Stefanik moved and Ms. Dumas seconded to adopt Resolution No. 296-17. Without objection, the motion carried unanimously.

Resolution No. 297-17	Authorize the District to acquire one permanent sewer easement from the City of Cleveland necessary for the construction of the Westerly Low-Level Relief Sewer Project with a consideration of \$41,900.00.
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MOTION – Mr. Ciaccia moved and Mayor Bacci seconded to adopt Resolution No. 297-17. Without objection, the motion carried with one abstention by Ms. Dumas.

VI. Information Items

There were no items.

VII. Open Session

There were no items.

VIII. Public Session (any subject matter)

There were no items.

IX. Executive Session


There were no items.

XI. Adjournment

MOTION – Mr. Sulik stated business having been concluded, he would entertain a motion to adjourn. Mayor Bacci moved and Ms. Dumas seconded the motion to adjourn at 12:50 p.m. Without objection, the motion carried unanimously.



Timothy J. DeGeeter, Secretary
Board of Trustees
Northeast Ohio Regional Sewer District



Darnell Brown, President
Board of Trustees
Northeast Ohio Regional Sewer District