



NORTHEAST OHIO REGIONAL SEWER DISTRICT  
 REGIONAL  
STORMWATER  
MANAGEMENT  
PROGRAM

Highland Park Golf Course Stream Restoration  
Mill Creek Watershed in Highland Heights

**Community Cost-Share Workshop**  
November 28, 2017

 *Your Sewer District* Keeping our Great Lake great. 

## Agenda

- Welcome
- Regional Stormwater Management Program
- Community Cost-Share Program
  - Policy and Projects
  - Application Process
  - Project Agreement
  - Budget Modification
  - Reimbursement Requests
- Phase II Services Update
- Sewer District Outreach Opportunities

# Regional SW Management Program



Inspect & Maintain



SW Master Plans



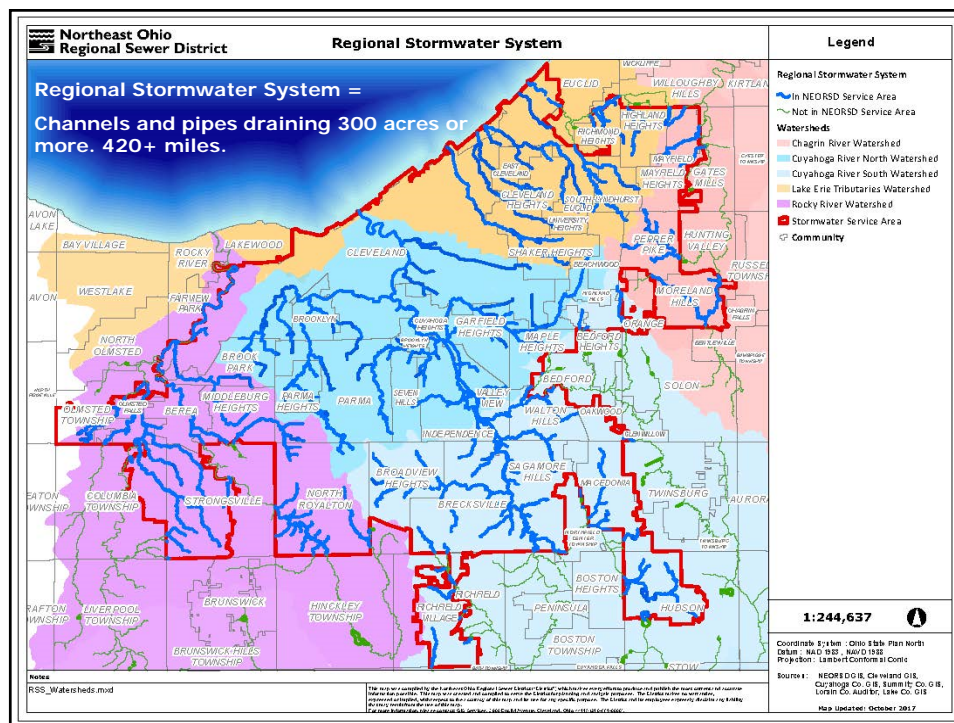
Construct Projects



Encourage Good Practices



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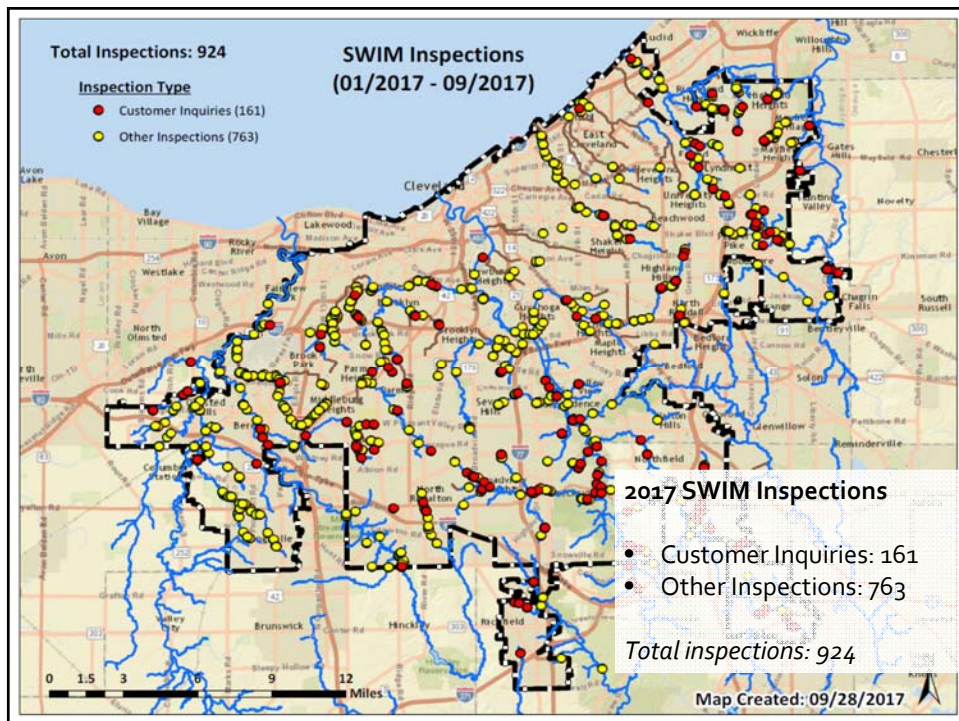


**Debris Maintenance**  
Baldwin Creek (Berea)

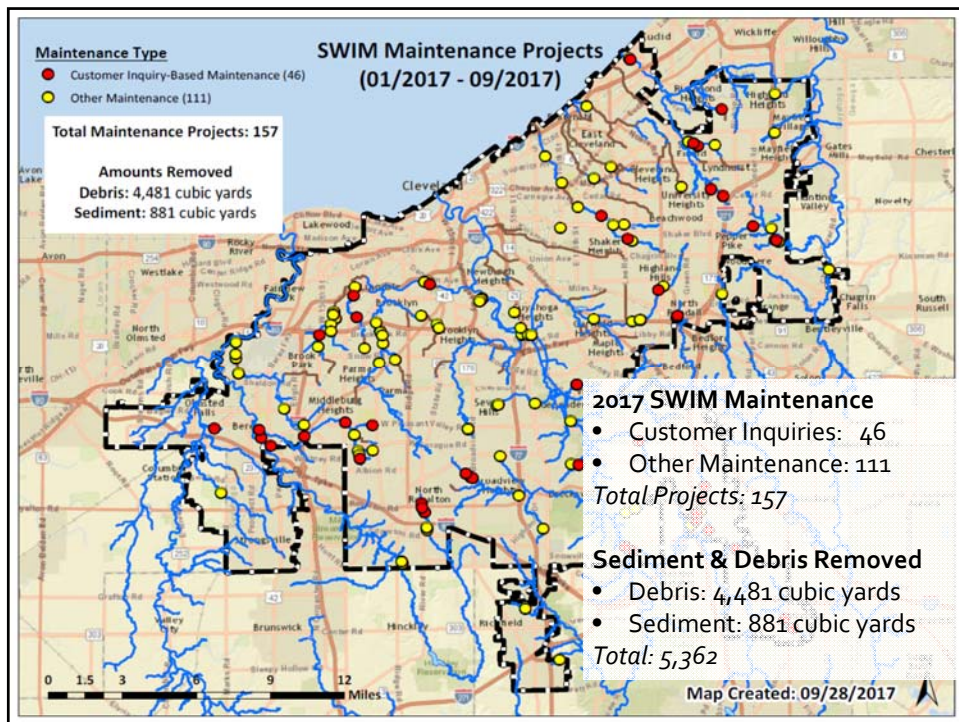
## Stormwater Inspection and Maintenance



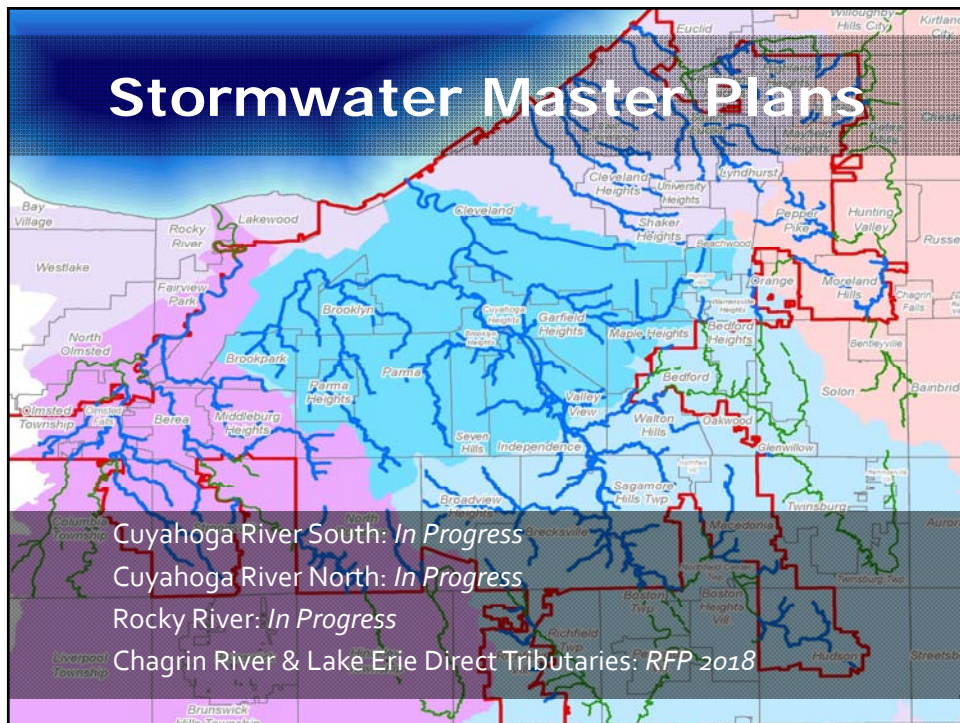
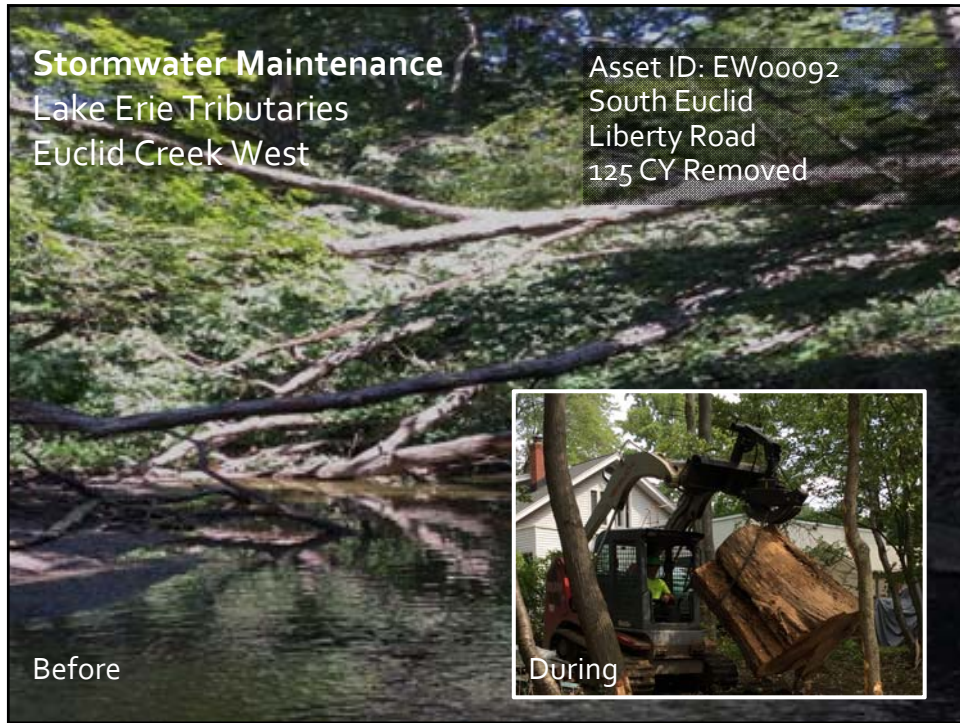
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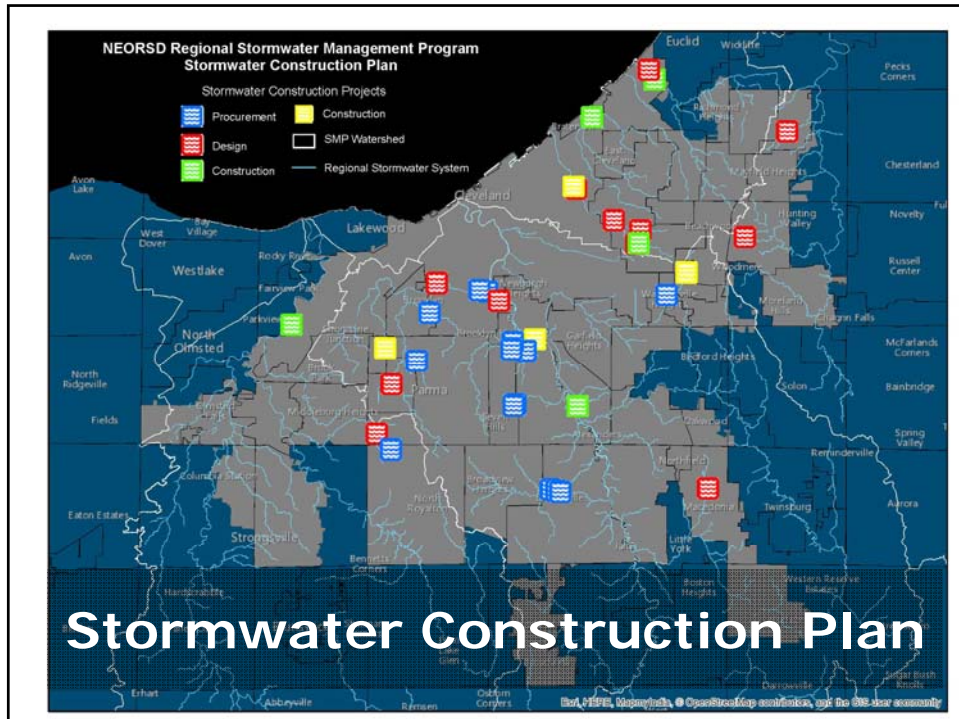












**STORMWATER CONSTRUCTION  
Under Construction**

**1365 Green Lake Dredging**  
 Status: *On track for scheduled completion*  
 Substantial Completion: *December 4, 2017*  
 Construction Cost: *\$3,324,371.00*





## STORMWATER CONSTRUCTION Completed

### 1412 Cuyahoga River Towpath Bank Stabilization

Status: *Completed*

Construction Cost: \$1,614,921.81



## STORMWATER CONSTRUCTION 2018 Construction

### 1502 Stickney Creek at Ridge Rd.- Stream Relocation and Utility Repair Design/Build

Status: *Procurement*

Est. Construction Cost: \$1,262,500





## Community Cost-Share Policy and Implementation



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## Community Cost-Share

- 25% of annual Stormwater Fee revenue collected in each Member Community
- Address current, or minimize new stormwater flooding, erosion or water quality problems



## Community Cost-Share

### Eligible Projects

- Benefits to the regional stormwater system
- In the Member Community
- Meets all applicable NEORSD, federal, state and local regulations



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## Community Cost-Share

### Example Projects

- NPDES Phase II / MS4 Compliance
- Mitigate Separate Sanitary Sewer Overflow
- Local Storm Sewer Rehabilitation
- Stormwater Control Measure Maintenance
- MS4 IDDE Source Tracking
- Matching Funds for Stormwater Related Grants

# Community Cost-Share Projects

Property Acquisition: Floodplain Protection - Parma



# Community Cost-Share Projects

Property Acquisition and Demolition - Macedonia





## Community Cost-Share Projects

### Stream Restoration – Walton Hills



## Community Cost-Share Projects

### Salt Dome – Maple Heights



## Community Cost-Share Projects

### Remove Collapsed Bridge – Oakwood



## Community Cost-Share

### Ineligible Project

- Projects placing fill materials in floodplains, riparian areas or wetlands, and the culverting or channelizing of watercourses
- Capital, operation, maintenance, and administrative expenses not directly related to stormwater management



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Parma  
Property Acquisition and Demolition

Shaker Heights  
Underground SW Detention

## Community Cost-Share

Process, Modifications and  
Reimbursement

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## Community Cost-Share Process

### 1. Application

- Submit CCS application for the project to Watershed Team Leader
- District reviews application for compliance with CCS Policy

### 2. Agreement

- Execute CCS agreement with District


### 3. Implement project

### 4. Budget modification (if necessary)

### 5. Submit reimbursement request to District

*Allocation Projects: Repeat step 5 until the Member Community has requested and received the total amount needed for project*

# Community Cost-Share Budget Modification

 **Community Cost-Share Program**  
**REQUEST FOR BUDGET MODIFICATION**

Community Cost-Share Program  
Request for Budget Modification

Member Community: \_\_\_\_\_

Project Title: \_\_\_\_\_

P.O. #: \_\_\_\_\_ Project Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Signature \_\_\_\_\_

**Justification and Description of Changes:**  
Provide a summary of the revised budget (by category) and include a brief justification and itemized breakdown for the amount proposed in each category. For example, stream restoration project extended by 500 feet of streambank @ \$1.50/linear ft. to protect newly discovered underground utility.

**Summary of Project Modification:**

Watershed Team Leader: \_\_\_\_\_

Project Expenses	Original Budget	Revised Budget	Details
Professional Services			
Personnel (Member Community staff only)			
Subcontract			
Equipment			
Materials			
Other			
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 0</b>	

Direct all Community Cost-Share budget modification questions and requests to the Watershed Team Leader, 216-881-6600, and the Watershed Funding Administrator in to be copied on all correspondence pertaining to budget modification.

WFA: \_\_\_\_\_ Manager WP: \_\_\_\_\_ Director WP: \_\_\_\_\_



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# Community Cost-Share Reimbursement Requests

A complete Reimbursement Request submission will include:

- Reimbursement Request – Cover Sheet
- Reimbursement Request Deliverable Expense Worksheet w/supporting documentation
- Progress Report



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# Community Cost-Share Reimbursement Requests

 Community Cost-Share Program  
Reimbursement Request

**Community Cost-Share Program  
REIMBURSEMENT REQUEST - COVER SHEET**

**Project Information**

Member Community: \_\_\_\_\_

Project Title: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

P.O. #: \_\_\_\_\_

**Authorized Signature**  
I certify that the costs outlined in this reimbursement request have been incurred in accordance with the approved project proposal as set forth in the Community Cost-Share agreement document(s). Furthermore, I affirm that the information contained herein is, to the best of my knowledge and belief, accurate and complete.

Name (print or type): \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Rev 1/2018



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# Community Cost-Share Reimbursement Requests

 Community Cost-Share Program  
Reimbursement Request

**Community Cost-Share Program  
REIMBURSEMENT REQUEST - DELIVERABLE EXPENSE WORKSHEET**

Member Community: \_\_\_\_\_

Project Title: \_\_\_\_\_

P.O. #: \_\_\_\_\_ Request Date: \_\_\_\_\_

**Instructions:**  
Record all expenses and attach relevant procurement documentation, such as an itemized bill, receipt, invoice, time card along with proof of payment, such as a credit card receipt, cancelled check, and/or other documentation to substantiate purchase and compensation as deemed acceptable by the NIOPSD.

Direct all Community Cost-Share reimbursement questions and reports to the Watershed Programs Department's, Watershed Funding Administrator, Linda Mayer, 440-253-2147, [mayerl@niorsd.org](mailto:mayerl@niorsd.org).


PROJECT DELIVERABLE	Cost per Unit	Total Units	Total Cost	Details



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# Community Cost-Share Reimbursement Requests

 Community Cost-Share Program  
Progress Report

**Community Cost-Share Program  
PROGRESS REPORT**

**Instructions:**  
Provide a summary of the accomplishments with respect to objectives, degree of completion based on the Project application, and any problems encountered. Progress Reports must be submitted within 30 days of written request from the Watershed Team Leader and as an attachment to all Reimbursement Requests. Progress Reports submitted with the Reimbursement Request reflect the accomplishments between Reimbursement Requests.

**Project Information**

Member Community: \_\_\_\_\_

Project Title: \_\_\_\_\_

P.O. #: \_\_\_\_\_

1) Summarize progress and/or accomplishments during this reporting period as related to your project implementation schedule. (500 word maximum)

2) Difficulties and delays encountered during this reporting period. (500 word maximum)

3) Describe progress towards Project tasks. (500 word maximum)

**Authorized Signature**  
I certify that the information in this Progress Report is accurate and reflects current status of the Project. Furthermore, I affirm that the information contained herein is, to the best of my knowledge and belief, accurate and complete.

Name (print or type): \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Rev 5/2018



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# Questions Community Stormwater Resources

Community Stormwater

Secure | <https://www.neorsd.org/community/community-stormwater-resources-2/>

Apps | Bookmarks | MSN | Favorites | SW Resources/Comm | Travel | Google

**Northeast Ohio Regional Sewer District** Residential | Business | Careers | Industrial

About Us | Customer Service | Business | Community | Stormwater | Careers | Blog

SAVE: Do you qualify for a lower sewer rate? | [Learn more](#)

Home > Community > Community Stormwater Resources

**Community Stormwater Resources**

The Northeast Ohio Regional Sewer District offers these documents to help communities understand and take advantage of the resources offered by its Regional Stormwater Management Program. These documents relate to the program's community cost-share policy, Watershed Advisory Committee responsibilities and membership, and community Regional Stormwater Management Plans review processes.

If you have any questions, please contact us at [stormwater@neorsd.org](mailto:stormwater@neorsd.org)

**Community Cost-Share Program**

Program Information

- [Policy, process and procedures](#)
- [Find your Watershed Team Leader](#)

**FEATURED POSTS**

- [Community Cost-Share Program](#)
- [Stormwater Construction Program](#)
- [Member Community Informational Resources](#)

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- **Phase II Services Update**
- **Sewer District Outreach Opportunities**

## Community and Media Relations



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## Sponsorships & Partnerships

- **EVENT SPONSORSHIP**  
*A one-time or annual event such as a community festival*
- **SCHOOL PROGRAM**  
*A school program which exposes students to STEM fields and/or water quality*
- **PUBLIC EDUCATION**  
*Opportunities to promote efforts highlighted in A Healthy Environment Starts at Home*
- **MEDIA SPONSORSHIP**  
*A sponsorship request from a web, newspaper, television, or radio outlet*



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GLENVILLE FESTIVAL, CLEVELAND



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## Healthy home handbook

33 eco-friendly tips, recipes, resources  
[neorsd.org/HealthyHome](http://neorsd.org/HealthyHome)



## Pitch Those Pills!

Pharmaceuticals collection education  
 and events to protect water quality  
[neorsd.org/PitchThosePills](http://neorsd.org/PitchThosePills)



## Pick Up Poop! (PUP)

Yard signs, pet waste bags, etc.  
[DogsCantFlush.org](http://DogsCantFlush.org)

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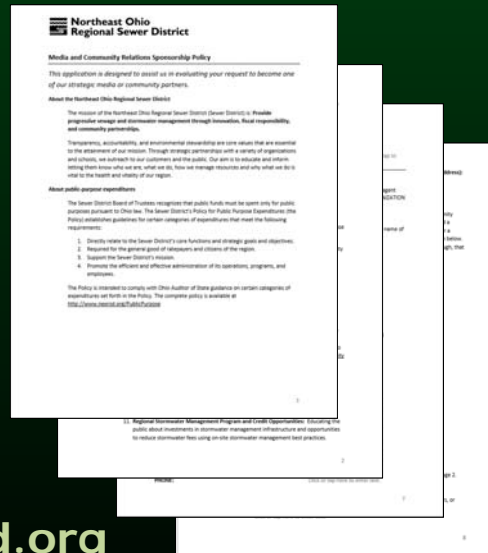


# Application

## Formal Process

- Quarterly review periods
- Detailed description
- Aligns with key messages and planned programs

**outreach@neorsd.org**



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# Cost-Saving Programs

- Reduced rates for eligible customers
  - Homestead and Affordability Programs
  - Crisis Assistance Program
  - Summer Sprinkling Program
- 2017 pilot postcard mailing
  - Cleveland Wards 1 and 16, Brook Park, Maple Heights
  - Cleveland Wards 2 and 13, Garfield Heights, Parma



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## Request a Speaker or Tour

- SPEAKERS BUREAU
  - Experts to educate all ages about the Sewer District's Clean Water Work
- TOURS
  - April – October
  - Groups only, 7<sup>th</sup> grade and up



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WWTP TOUR AT OPEN HOUSE



## Newsletter Content

- Timely information helpful to residents
  - Rate information, environmental tips, upcoming construction projects or local events/appearances
  - Reaching out now for distribution beginning Q1
- CONTACT:  
Jenn Elting, Senior Public Information Specialist  
(216) 881-6600 x6435  
[eltingj@neorsd.org](mailto:eltingj@neorsd.org)



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## Outreach Contact Information

- Wally Waterdrop Appearances, Sponsorships & Partnerships, Community Events, etc.  
[outreach@neorsd.org](mailto:outreach@neorsd.org)
- Cost-Saving Program  
Jean Smith - [smithjean@neorsd.org](mailto:smithjean@neorsd.org)



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## Outreach Contact Information

- Print Media and Community Newsletters  
Jennifer Elting - [eltingj@neorsd.org](mailto:eltingj@neorsd.org)
- Speakers Bureau and School Visits  
Ebony Hood - [hoode@neorsd.org](mailto:hoode@neorsd.org)
- Plant and Lab Tours  
Jessica Shutty - [shuttyj@neorsd.org](mailto:shuttyj@neorsd.org)



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## Questions

### **Meiring Borchers**

216-881-6600 Ext. 6159  
[borcherdsm@neorsd.org](mailto:borcherdsm@neorsd.org)

### **Jeff Jowett**

216-881-6600 Ext. 6881  
[jowettj@neorsd.org](mailto:jowettj@neorsd.org)

### **Donna Friedman**

216-881-6600 Ext. 6768  
[friedmand@neorsd.org](mailto:friedmand@neorsd.org)

### **Rachel Webb**

216-881-6600 Ext. 6645  
[webbr@neorsd.org](mailto:webbr@neorsd.org)

### **Stormwater Program: Community Resources**

<http://www.neorsd.org/communitystormwaterresources.php>



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