DS-1 BACKGROUND AND PURPOSE OF THIS BID

The purpose of this bid and requirement contract that results is to supply snow
plowing, removal and salting services at the George J. McMonagle (GJM),
Environmental & Maintenance Services Center (EMSC) as well as multiple
outlying facilities as listed in section SGC-16. The scope of work will vary at each
location as detailed in the bid documents.

Snow plowing, removal and salting services will be performed seven (7) days per
week (Sunday through Saturday), including holidays, at the EMSC and GJM
buildings.

Snow plowing services will be performed five (5) days per week (Monday through
Friday), excluding holidays, at the outlying facilities.

DS-2 DESCRIPTION OF SERVICES AT EMSC

All work at the EMSC building shall be performed between the hours of 5:30 a.m.
to 6:30 a.m. and on-call as needed with lots and sidewalks clean for employees
entering the facility by 7:00 a.m.

Contractor shall ensure that walkways, garage entrances, loading dock areas, truck
entrance gates, and parking lots should be cleared to permit access to the property
by the start of business day, 7:00 a.m., if snow accumulation of more than 2”
occurs.

Contractor to supply all labor, snowplows, front-end loaders, dump trucks,
shovels, snow blowers, ice melt, salt, salt spreaders (hand & truck), and safety
equipment needed to complete the work. Salt or ice melt will not be stored at the
District’s property.

1. Snowfall: Plowing and salting of all paved areas, entrances, and
clearing/de-icing of all walkways during storms, to permit access and
movement of staff if snowfall of more than 2” occurs. It is the
Contractor’s responsibility to return to the property to keep the
entrances, drive aisles, and sidewalks free from ice and snow. At no
time, shall there be a hazardous/life safety condition.
Cars parked in the lot may be coordinated for movement through the duty Sergeant, only during the hours of 7:00 a.m. to 3:00 p.m..

2. **Slippery Conditions Anytime**: When surfaces are slippery and/or temperatures are at or below freezing, the contractor is responsible for applying ice melt, which must be spread on sidewalks and walkways and salt must be spread onto all the parking lot areas.

3. **Charges for Services**: The contractor will submit a breakout with different line item prices itemized to cover the cost of each service of plowing, shoveling, and snowplowing, salting and de-icing during and after a snowstorm. The Contractor will not submit additional charges for “during storm clean-up”.

4. **Approved Areas**: Contractor will pile snow in areas approved by NEORSD. These are areas marked in yellow in the photograph in section DS-1.1. The contractor must also have the ability to move snow off site if they are contacted to do so.

5. **Additional Salting & De-icing**: As requested by the Building Manager, contractor may be asked to provide additional salting and de-icing on grounds. This would be in addition to the normal storm accumulations specifications and should be considered to cover the same areas but only when requested by the Building Manager. This request would be required to be filled within 1 hour of the Building Manager’s call.

6. **Inspections**: Contractor will inspect Property for pre-existing damage and submit a report detailing all pre-existing damage by commencement of contract award.

7. **Curb Indicators**: Contractor is required to install curb indicators before the first snowfall. Contractor will not submit any charge for curb indicators.

8. **Damage**: Contractor is required to make arrangements satisfactory to NEORSD to repair any damage to Property and to remove all curb indicators before final payment and/or contract termination/expiration.
9. **Emergency Contacts:** Contractor shall provide emergency telephone numbers that may be called any time, 24 hours a day, and seven days a week. Contractor will respond within one hour to any call made by building manager for snow removal services.

**DS – 2.1 LOCATIONS OF SERVICES AT EMSC**

1. Front sidewalks
2. Visitor Parking Lots
3. Southside Parking Lots
4. Dock areas and employee entrances
5. Northside Parking Lot
6. Northside Lower-level Parking Lot

**DS-3 DESCRIPTION OF SERVICES AT GJM**

All work at the GJM building shall be performed prior to 6:00 a.m. with lots and sidewalks clean for employees entering the facility by 7:00 a.m.

Contractor shall ensure that walkways, garage entrances, loading dock areas, truck entrance gates, and parking lots are cleared to permit access to the property by the start of business day, 7:00 a.m., if snow accumulation of more than 2” occurs.

1. **Requirements:** Contractor to supply all labor, snowplows, front-end loaders, dump trucks, shovels, Snow blowers, ice melt, salt, salt spreaders (hand & truck), and safety equipment needed to complete the work. Salt or ice melt will not be stored at the property.
2. Snowfall: Plowing and salting of all paved areas, entrances, and clearing/de-icing of all walkways during storms, to permit access and movement of staff if snowfall of more than 2” occurs. It is the Contractor’s responsibility to return to the property to keep the entrances, drive aisles, and sidewalks free from ice and snow. At no time, shall there be a hazardous/life safety condition.

3. Slippery Conditions Anytime: When surfaces are slippery and/or temperatures are at or below freezing, the contractor is responsible for applying ice melt, which must be spread on sidewalks and walkways and salt must be spread onto all the parking lot areas.

4. Charges for Services: The contractor will submit a breakout with different line item prices itemized to cover the cost of each service of plowing, shoveling, and snowplowing, salting and de-icing during and after a snowstorm. The Contractor will not submit additional charges for “during storm clean-up”.

5. Approved Areas: Contractor will pile snow in areas approved by the GJM representative. This must be accomplished by blocking minimum employee parking spots. The contractor must also have the ability to remove snow off site, in the event that they are contacted by the GJM representative, to do so.

6. Additional Salting & De-icing: As requested by Facilities Manager, contractor may be asked to provide additional salting de-icing on grounds. This would be in addition to the normal storm accumulations specifications and should be considered to cover the same areas but only when requested by the Building Manager. This request would be required to be fulfilled within 1 hour of the Building Manager’s call.

7. Inspections: Contractor will inspect Property for pre-existing damage and submit a report detailing all pre-existing damage by commencement of contract award.

8. Curb Indicators: Contractor is required to install curb indicators before the first snowfall. Contractor will not submit any charge for curb indicators.

9. Damage: Contractor is required to make arrangements satisfactory to NEORSD to repair any damage to Property and to remove all curb indicators before final payment and/or contract termination/expiration.
10. **Emergency Contact:** Contractor shall provide emergency telephone numbers that may be called any time, 24 hours a day, and seven days a week. Contractor will respond within one hour to any call made by building manager for snow removal services.

**DS – 4 DESCRIPTION OF SERVICES IN OUTLYING FACILITIES**

Outlying facilities can be completed at any time, but must be cleared within twenty-four (24) hours after being contacted by the District representative.

Contractor shall clear snow from all areas indicated in blue, in sections DS – 4.1 and DS - 4.2. Contractor shall ensure that gates are cleared and snow is not piled up in a manner that may damage fencing of neighboring properties for both the East and West side locations.

**DS – 4.1 WEST SIDE LOCATIONS OF SERVICES AT OUTLYING FACILITIES**

**WALBROOK and STATE ROAD**

- **Equipment Number:** C1731
- **Location:** Behind State Transmission On dead end of Walbrook Ave
- **Description:** Concrete pad behind fence
- **Coordinates:** 41°25’20”N 81°42’33”W

**REMOVE SNOW FROM SHADED BLUE AREA**
- Do not pile snow on top of hatch covers or around bollards
4921 SCHAFF LANE

Equipment Number: C1712
Location: 4921 Schaff Ln
Description: Concrete pad behind Fence in the rear of North Coast Growers
Coordinates: 41°25’22”N 81°40’24”W

REMOVE SNOW FROM SHADED BLUE AREA
- Do not pile snow on top of hatch covers

Note: Contractor will have to use an electronic gate opener in lock box at the entrance of the access driveway on fence to gain access to site.
731 SCHAFF ROAD

Equipment Number: C1711
Location: Near 731 Schaff Rd
Description: Concrete pad behind chain
Coordinates: 41°25’23”N 81°40’59”W

REMOVE SNOW FROM SHADED BLUE AREA
- Do not pile snow on top of hatch covers or around bollards

DS-7
7201 FLOWERDALE AVENUE

Equipment Number: C1751
Location: On S. side of Flowerdale 100 ft East of Ridge Rd
Description: Concrete pad behind both fences
Coordinates: 41°25'23"N 81°44'00"W

REMOVE SNOW FROM SHADED BLUE AREA
- Do not pile snow on top of hatch covers or around bollards
PEARL ROAD and WETZEL ROAD

Equipment Number: C1741
Location: Corner of Pearl Rd & Wetzel
Description: Concrete pad behind fence
Coordinates: 41°25'23"N 81°43'21"W

REMOVE SNOW FROM SHADED BLUE AREA
- Do not pile snow on top of hatch covers or around bollards

DS-9
BROADVIEW and PLEASANTDALE

Equipment Number: C1721
Location: Next to 4933 Broadview Rd near I-480, south of Pleasant dale Rd
Description: Concrete pad behind fence
Coordinates: 41°25'17"N 81°41'43"W

REMOVE SNOW FROM SHADED BLUE AREA
- Do not pile snow on top of hatch covers or around bollards
**SUMMER LANE**

- **Equipment Number**: C1761
- **Location**: Corner of Summer Lane & Kennedy Dr, alongside I-480
- **Description**: Concrete pad behind fences
- **Coordinates**: 41°25'28"N 81°45'13"W

REMOVE SNOW FROM SHADED BLUE AREA
- Do not pile snow on top of hatch covers or around bollards
**Equipment Number:** C1781  
**Location:** North of Brookpark across from Shaker Saab  
**Description:** Concrete pad behind fences  
**Coordinates:** 41°25'11"N 81°48'3"W

**REMOVE SNOW FROM SHADED BLUE AREA**  
- Do not pile snow on top of hatch covers or around bollards
**RTA 18000 BROOKPARK**

**Equipment Number:** C1791  
**Location:** In the rear of RTA Station Parking lot  
18000 Brookpark Rd  
**Description:** Concrete pad behind fences  
**Coordinates:** 41°25′12″N 81°49′12″W

REMOVE SNOW FROM SHADED BLUE AREA  
- Do not pile snow on top of hatch covers or around bollards

DS-13
JENNINGS ROAD PUMP STATION

Equipment Number: P9000
Location: 4029 Jennings Rd (Cleveland, OH)
Description: Concrete pad alongside Jennings Pump Station
Coordinates: 41°26'43”N 81°41'12”W

REMOVE SNOW FROM SHADED BLUE AREA
- Do not pile snow on top of hatch covers or around bollards

DS-14
**DEPOT STREET**

**Equipment Number:** C1705  
**Location:** Depot & N. Rocky River Drive  
**Description:** Concrete pad behind chain gate  
**Coordinates:** 41°22'28"N 81°52'1"W

REMOVE SNOW FROM SHADED BLUE AREA  
- Do not pile snow on top of hatch covers or around bollards