JOB DESCRIPTION

JOB TITLE: OPERATOR/TECHNICIAN
OCCUPATION: Skilled Craft Workers (07)
FLSA STATUS: Non-Exempt (Union)
POSTING DATE:

A. OVERALL PURPOSE/SUMMARY

Under general supervision, performs inspections, cleaning, maintenance and operation of pump stations, odor control facilities, combined sewer overflow facilities, interceptors, combined sewer overflows, automated regulators, rain gauges, remote flow and level monitoring stations, retention basins, treatment plant tanks and related piping and perform related work as required.

B. SCOPE OF DEPARTMENT

Sewer System Maintenance & Operation

C. INTERFACES

Internal:
The incumbent typically interfaces with other maintenance and operations personnel.

External:
Not typically applicable.

D. ESSENTIAL JOB FUNCTIONS/PRIMARY ACCOUNTABILITIES

Performs any combination of (but not limited to) the following duties according to specific departmental guidelines:

1. Perform in the work of a crew engaged in the inspection and maintenance of interceptors, storm and sanitary sewers and related appurtenances.
2. Operate a variety of sewer inspection and cleaning equipment to maintain The District’s sewerage collection system.
3. Check and record meters, chart readings and flow dials.
4. Obtain samples for lab analysis.

5. Inspect to insure proper operation and assist with the maintenance and repair of pump stations, odor control facilities, combined sewer overflows, automated regulators, rain gauges and remote flow and level monitoring stations.

6. Maintain records and prepare reports; write out-of-order work requests.

7. Operate, clean and maintain trucks, vans, dump trucks, blowers, generators, pneumatic equipment and power tools.

8. Assist personnel in performance of maintenance and repair tasks, material and equipment handling and safety for maintenance and inspection crews.

9. Assist in equipment set up and breakdown; assist in traffic control.

10. Perform general housekeeping work including the maintenance of grounds.

11. Observe safe work practices and ensure that work does not endanger others.

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### JOB SPECIFICATIONS

#### E. EDUCATION/EXPERIENCE

**Minimum Requirements**

1. High school graduate and one of the following:
   
   A. Two years of experience in the operation and maintenance of wastewater collection systems OR,
   
   B. One year experience in the operation and maintenance of wastewater collection systems, a current Class I Wastewater Collection System License or Wastewater Works Operator I License, or higher, issued by the State of Ohio and a valid Ohio Commercial Driver’s License (CDL) issued by the State of Ohio, Class “B” with tanker endorsement “N” and no air brake restriction.

   Additional related education may be substituted for work experience.

2. Ability to understand and follow oral, written and diagrammatic instructions.

3. Ability to use a variety of hand and power tools; ability to pull a minimum of 100 pounds (dead weight) from the bottom of a twenty-foot manhole and remove a standard size manhole cover (minimum weight 150 pounds) unaided.

4. Ability to do strenuous manual work under varying weather conditions.
5. Must not have tendencies toward claustrophobia or acrophobia. Must not have facial hair that would impede the proper seal of breathing apparatus.

F. LICENSE, CERTIFICATION AND/OR PERMITS

Minimum Requirements

Candidates who fall under category E1A (Education/Experience minimum requirements) must complete F1 and F2 (License, Certification and/or Permits minimum requirements) in the prescribed time allotted.

1. Possession of a Class I Wastewater Collection System License or Wastewater Works Operator I License, or higher, issued by the State of Ohio, either at time of appointment to the position or within 36 months from effective start date.

   *During the first twelve (12) months in that position, the employee is required to take the Wastewater certification examination at least once and score a minimum total of 25 percent on each of the two parts of the examination. During the second twelve (12) months, the employee must take the certification exam at least once and score a minimum of 50 percent of the examination. During the third twelve (12) months in the position, the employee must pass and obtain the certification.

2. Valid Ohio Commercial Driver's License (CDL) issued by the State of Ohio, Class “B” with tanker endorsement “N” and no air brake restriction, either at time of appointment to the position or prior to completion of the 90-day probationary period.

3. Driving record that is acceptable to the District's insurance carrier.

4. Must obtain a certificate of completion of the Red Cross Standard Multimedia First Aid Course and C.P.R. certification within one year of employment and be recertified on a regular basis.

G. WORKING CONDITIONS

1. Job may include fill-in for vacant shifts, emergency or unusual situations.
2. Exposure to usual noise associated with equipment.
3. May be exposed to odors from processes and laboratory field samples.
4. Exposure to atmospheric conditions such as heat, cold, dust, fumes, vapors, or mists.
5. Working in various types of confined spaces, such as, wet wells and manholes.
6. Working on elevated locations, such as, aerial sewers, ladders and rooftops.

ADDITIONAL NOTES:
- To be considered for this position, all diplomas, licenses and other credentials must be on file before bidding closes.
- The above is intended to describe the general content and requirements of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements.
- As per the Americans with Disabilities Act, “essential functions” are those fundamental duties an individual must be able to perform. They are a direct link to the reason why the job exists. “Non-essential” functions are performed occasionally. The *asterisk represents “non-essential” functions.